Sokol Spirit Unit Meeting Minutes December 5, 2012

1. Call to Order – 7:34 pm
2. Pledge of Allegiance
3. Approval of Minutes
	1. Motion - Sis. Meribeth Tooke with additional corrections as presented
	2. Second - Sis. Kathy Barcal
	3. Approved
4. Correspondence
	1. Czechoslavak Allied Organizations – Invite to 55th Representative Ball
		1. Motion – Bro. Babka to table issue
		2. Second – Bro Pajer
		3. Passed
	2. Brookfield Chamber of Commerce 2013 Application
		1. Bro. Barcal has already completed the application and sent in with payment.
	3. Bohemian Home for the Aged – Need Representative to serve Assembly of Delegates, dues $15.00 per delegate
		1. Currently have 3 delegates
		2. Motion: Sis. Meribeth Tooke to pay dues for all delegates in total of 45.00
		3. Second: Sis. Dorothy Becker
		4. Approved
	4. American Sokol – Mentoring Team offering Volunteer Manager grant application
		1. Motion – Sis Meribeth Tooke to apply for grant
		2. Second – Sis. Kathy Barcal
		3. Approved
	5. Community Support Services Inc – Sponsorship ask for April 19 “Beat the Odds” Casino Night
		1. Motion – Bro. Bernie Babka to table issue
		2. Second – Sis. Ellie Babka
		3. Approved
	6. John Marshall Law School – Financial Donation for 2013 Czech Student Exchange Program
		1. Motion - Sis. Tooke to table issue
		2. Second - Bro. Babka
		3. Approved
	7. CSA Lodge Betsy Ross – 25.00 donation to Sokol Spirit
		1. Sis. Lauren Wilt to write Thank You Note
	8. Donation from Max Pajer to Sokol Spirit – 5.00
		1. Sis. Lauren Wilt to write Thank You Note
	9. TG Masaryk School – Thank You for Christmas Tree Donation
	10. ACES – Donation Ask
		1. Motion - Bro. Babka to table issue
		2. Second - Sis. Kathy Barcal
		3. Approved
	11. Hunt Insurace – Happy Thanksgiving Card
5. Presentation of Bills
	1. No requests
6. Junior Board Report – Presented by Bro. Jake Payne
	1. See Attached Report
7. Board of Instructors Report – Presented by Sis. Kathy Barcal
	1. See Attached Report
		1. Motion to Pay Bills – Sis. Ellie Babka
		2. Second – Bro. Shrofe
		3. Approved
	2. Presentation of Bills
		1. 164.10 – rhythmic equipment reimburse
		2. 57.19 – Sis. Baran tree décor and Jr. pizza costs
		3. 105.25 – Sis. Croft USGA lisc and background renewal
8. By-Laws Director Report
	1. 501(c)3 Filing Update
		1. IRS has received faxed copy of corrections requested.
9. Building Management Director Report – Presented by Bro. Mark Shrofe
	1. Sign on Building – See attached illustration
	2. Other

Sokol Spirit Unit Meeting Minutes November 7, 2012

1. Call to Order 7:33 pm
	1. Motion: Sis. Blanche Wostratzky
	2. Second: Sis. Tooke
	3. Passed
2. Correspondence
	1. Donation Letter from Helping Hand Annual Fund – not giving to at this time
	2. Sokol Stickney Spaghetti Dinner Tickets – Passed around for members to buy Sis. Lauren Wilt to mail in checks after meeting
	3. Thank You Note from Department of Veterans Affairs for clothing donation
	4. Happy National Day of the Czech Republic from Cook County Treasurer Maria Pappas
3. Presentation of Bills
	1. 5.00 delegate fee for TGM
	2. 8.47 Supplies for Building Management Committee
	3. 19.80 Postal Service IRS reply for Fed ID #
	4. 5.95 Postal Service State of IL Office
		1. Total From Sis. Tooke: 34.22
4. Jr. Board Report – Bro. Jake Payne
	1. Last Meeting Oct 15
	2. Reviewed Secretary Report, Treasurer Report, and
		1. See Attached Report
5. By- Laws – Sis. Meribeth Tooke
	1. Correction via Meribeth Tooke: December 5, 2012 meeting

Letter received from the IRS, had questions. It was received late and the IRS was asked for an extension, which was received. We had to file with the State of IL Secretary of State for an inclusion of the dissolution of Spirit (also in bylaws) and non-discriminatory statement. All for the inclusion in the incorporation papers filed in 1927. The lawyer was consulted who helped us with the original filing for a separate exemption #. Also filled out two IRS forms to establish that we are a school.

1. BOI Report – Bro. Howie Maskill
	1. Last Meeting Oct. 15
	2. Bills Presented
		1. 63.01 Supplies – Sis. Kathy Barcal
		2. 69.99 Volleyball – Bro. Howie Maskill
		3. 79.95 USAG Boys Routines – Bro. Howie Maskill
	3. Class Enrollment and Curriculum Review for October
	4. Jan. 1 Uniform Order Due
	5. December 15, 2012 – Sokol Cirque Show, Sis. Pajer working with classes to perform in same
2. Building Management Report – Emailed Report From Bro. Mark Shrofe
	1. 2 leases this month, MCS Event and CSA Event
	2. Dec. 1 Liquor License Application Due
	3. Currently looking into roofing repair estimates
	4. Flooring Refinishing Project, waiting for clarification from CZ embassy
		1. Sis. Vera Wilt worked with embassy and has submitted written explanation to CZ embassy. Waiting on reply.
	5. RPZ Certification done last weekend here
	6. Sign for building will be white with logo, website and phone number
3. Financial Secretary & Membership – Sis. Vera Wilt and Sis. Jenny Keefe
	1. 3rd Quarter Dues paid to Central District for – 370.00
	2. Possible new member, membership application has been sent and looking for initiation at December meeting
	3. Nov. 15, youth membership dues due to ASO: 930.00 for 93 youths.
	4. Membership Mailing will be sent out by end of next week
4. Programs Report – Bro. Adam Wilt
	1. Letter of Extension was sent to ASO for the Spin Class and Wheels class. Deadline is approaching; we are currently still waiting to hear if extension will be granted by ASO.
	2. Current Programs: Senior Boot Camp, Spin Class (currently not operating, to restart in January), Young Artist Class (currently not operating, to restart in January), Wheel Program
	3. Wheel Show – December 15 discussed via Bro. Ken Nagel
	4. Cultural Event – Bro. John Tooke
		1. 67.00 profit
		2. Visitor from Sweden found out about event via website and was in town for medical conference
		3. Next Event Friday January 18 – Video Event
	5. Next Program Meeting – Tuesday November 27 @ 7pm
5. Insurance Updates – Sis. Jenny Keefe
	1. Gallagher – Gymnastics and Liquor Insurance
	2. Still working on other lines of Insurance
	3. Disputed workers comp audit that was claimed and was able to get quite a bit of money back
	4. Has three audits left to review for insurance quotes
6. Executive Board Officers Urgent Reports – no report
	1. Sis. Barb Bossany – Working to put together folders on
7. Delegate Announcements
	1. Masaryk Czech School – no report
	2. Bohemian National Cemetery – no report
	3. Tabor Hills
		1. Helen would still like to attend meetings
		2. Memorial to be sent to Undervich family. Check made out to Bob from Tabor Hills.
	4. Central District
		1. Annual Meeting Sunday November 5
		2. Change to Merit Award – all units asked to donate 100 each to help cover award as Bohemian Directors no longer able to maintain fund. Award no longer needs to be to Czech, just school bound student, two students to receive
			1. Motion Sis. Ellie Babka
			2. Second Bro. John Bazata
			3. Passed
		3. Presidents Conference Recommendations were discussed, dues will not change, however general fund keeps running out of money so activities and general fund will now be combined.
		4. Presidents Award to Sis. Candy Short – Tabor and Bro. Bob Barcal.
		5. District Officers were re set; from Sokol Spirit
			1. Financial Secretary Sis. Ashley Croft
			2. Treasurer Bro. Bob Barcal
			3. Membership Director: Sis. Cassie Croft
			4. Women’s Physical Director: Sis. Kathy Barcal
			5. Education Director Bro. Ken Nagel
			6. Properties Chair Bro. Howie Maskill
	5. Czech American Congress – Sis. Bazata
		1. 500.00 to Berwyn Cultural Fund
		2. December meeting at Klas for Christmas
8. New Business
	1. Better way of presenting announcements at meetings
		1. TV for announcements to be shown
		2. TV purchased by Bro. Tom Pajer
		3. Will be in display case
			1. Motion to Approve Purchase 162.00 : Bro. Maskill
			2. Second: Sis. Ellie Babka
			3. Passed
		4. Bro Babka Movie Screen up to 300.00 for purchase
			1. Motion: Bro. Babka
			2. Second: Bro. Tooke
			3. Passed
9. Unfinished Business
	1. Rummage Sale Recap
	2. Spaghetti Dinner Recap
10. Treasurers Report
	1. Report
	2. 2012 Budgeting
	3. Approval of Bills Vote
11. For the Good of the Order
	1. Sunshine Report/Updates
	2. Next Unit Meeting/Annual on Wednesday December 5, 2012 – Refreshments at 7:00 meeting to follow
	3. Sokol Cirque Show – December 15, 2012
12. Adjourn
	* 1. Boiler maintenance performed last week for start of winter
		2. Looking into possible sewer problem and steps to repair
13. Financial Secretary – Mail in report from Sis. Keefe
	1. Membership Dues - being sent out this week and apologizes for tardiness of notification
	2. Losing Member – Sis. Julie Barcal. Would like to transfer to Sokol Tabor due to proximity to home.
14. Programs Report
	1. ASO Grants – applied for extension, granted as of November and will
	2. Updates – looking for a member to help take helm of programs to bring in more members, need 5% increase in each program totaling 30 people. At this time we have no increase from cycling, however we do have 2 new members from wheels.
15. Executive Board Officers Urgent Reports
	1. PR Marketing – Sis. Heetle and Sis. Croft
		1. 330.00 raised from holiday greetings in Newsletter
		2. 550.00 raised from wreath sales
		3. Newsletter Distribution
16. Slet Presentation – Slideshow by Bro. Adam Wilt
17. Delegate Announcements
	1. Masaryk Czech School
	2. Bohemian National Cemetery
	3. Tabor Hills – Sis. Blanche Wostratzky
		1. New facilities are in place, good activities in place for residents
		2. Next meeting end of January
	4. Central District – no meeting this past month
	5. Czech American Congress – no meeting this past month
18. New Business
	1. Exhibition Ad Book Committee Needed
		1. Positions available to capture information, assemble ad book, and set printing
		2. Volunteers: Sis. Kathe Keetle and Sis. Barb Bossany
	2. Central District Merit Award Event
		1. Was discussed at district educational committee meeting. Voted last month to pay 100.00 to set up award. Would like to raise funds though a Casino Night. Looking for a win-win with a unit so that both parties benefit. Spirit labeled as ideal venue due to kitchen and bar facilities. Concern however is cost involved for liquor lisc and clean up. District looking for a 50/50 partnership. District would bring in people to run casino, Sprit would provide manual labor.
		2. Motion – Bro. Tom Pajer to allow Central District to use facility for event and for Sokol Spirit to run the bar and Spirit to keep the proceeds from said bar sales, additionally facility will be no charge, however central district responsible for set up and clean up duties.
		3. Second – Bro. Bazata
		4. Discussion: concerns re central district performing due diligence re company to run event. Currently there are different offers to central district for event staffing, and it is felt that central district needs to find their own volunteers. At this time motion stands that we would only work bar in exchange for proceeds. Motion amend request to split cost to hire Mark to clean up after the event.
		5. Approved
		6. Sokol Spirit Event Point: Bro. Howie Maskill and Bro. Tom Pajer
19. Unfinished Business
20. Treasurer’s Report
	1. Report
		1. Bills
			1. Gas – 732.00
			2. Sis. Kathe Heetle – Printing and Labels 167.00
			3. Sis. Kathe Heetle – Holiday Greetings 340.00
		2. Start of Month 15923.58
		3. Income: 11444.98
		4. Expenses: 8769.18
		5. End of Month: 18608.65
	2. 2012 Budgeting (Finance Committee Meeting on 12/11/12 at 7:30 pm)
	3. Approval of Bills
		1. Motion – Sis. Vera Wilt
		2. Second – Sis. Ellie Babka
		3. Approved
21. For the Good of the Order
	1. Sunshine Report/ Updates
		1. Sis. Helen Sevcu is home from the hospital after a month long stay, currently under home care and therapy.
	2. Next Unit Meeting/ Annual on Wednesday January 9, 2013 – Refreshments at 7:00 pm, Unit Meeting at 7:30 pm
	3. Sokol Cirque Show – December 15, 2012 @ 6pm, Adult $7, Children $3, Children Under 5 free
	4. ALSO: Crackers for the Troops fundraiser, put in box at gym, will be picked up by Sis. Barb Bosasny throughout the month. Teachers to tell classes, flier will be passed out in classes. Also looking for help to put out fliers for next round of Czech classes. At this time Spirit has donated 75 pieces (hats/gloves/ect).
22. Adjourn 9.57pm