



**2015 Annual  
Membership Meeting**

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Other reports may be presented orally.

***Spirit Membership Meeting Agenda  
June 3, 2015***

*1) Call to Order – Sign-In Sheet Distributed around room (7:00 p.m.)*

*2) Pledge of Allegiance (7:00 – 5 minutes)*

*3) Approval of Minutes (7:05 – 5 minutes)*

*4) Correspondence (7:10 - 3 minutes)*

*5) Treasurer’s Report (7:13 - 2 minutes)*

*a) Presentation of Bills*

*6) Board of Instructors Updates (7:15 – 5 minutes) including Junior Board Report*

*7) Building Management Committee Updates (7:20 – 5 minutes)*

*8) Sunshine Report (7:25 – 2 minutes)*

*10) New Business (7:27 – 2 minutes)*

*11) Unfinished Business (7:29– 2 minutes)*

*a) Approval of Bills*

*12) For the good of the order (7:31 – 1 minute)*

*13) Adjourn – Next Unit Meeting on September 2, 2015*

# **2015 Sokol Spirit Annual Membership Meeting Agenda - June 3, 2015**

## **1) Call to Order**

## **2) Important Dates for 2014-2015 Sokol Season**

## **3) Delegate and Committee Reports**

- a) Junior Board Annual Report
- b) Masaryk Czech School
- c) Bohemian National Cemetery
- d) Central District
- e) Czechoslovak American Congress
- f) Audit Committee Report
- g) Finance Committee Report

## **4) Executive Board Officer Reports**

- a) Bylaws Director
- b) Education Director
- c) Information Technology Director
- d) PR/Marketing Director – Position Vacant (No Report)
- e) Building Management Committee Director
- f) Physical Director/BOI
- g) Membership Director
- h) Financial Secretary
- i) Treasurer
- j) Secretary
- k) 2<sup>nd</sup> Vice President
- l) 1<sup>st</sup> Vice President
- m) President

## **5) Unit By-Laws Proposals**

- a) 1 set of By-Laws Proposals Presented

## **6) Salaries/Remuneration of Officers**

## **7) Report of the Nominating Committee**

## **8) Election of Officers**

## **9) Installation of Officers**

## **10) New Business**

- a) Membership Dues Discussion for 2016 Year
- b) Discussion of purchase of 150<sup>th</sup> anniversary plaque

## **11) Unfinished Business**

## **12) For the good of the order**

- a) Summer Unit Business Motion
- b) Next Unit Meeting on Wednesday, September 2, 2015
- c) 2016 Annual Meeting on Wednesday, June 1, 2016

## **13) Adjourn**

**Nominating Committee presenting the 2015 - 2016 ballot:** *Mark Shrofe; Adam Wilt; and Vera Wilt*

**SOKOL SPIRIT BALLOT for 2015 - 2016 presented on Wednesday, June 3, 2015**

**EXECUTIVE BOARD DIRECTORS**

*\*Nominations from the floor are called only once\**

President:	<b>Vera Wilt</b>
First (1 <sup>st</sup> ) Vice President:	<b>Kathy Barcal</b>
Second (2 <sup>nd</sup> ) Vice President:	<b>Lauren Wilt</b>
Treasurer:	<b>Bob Barcal</b>
Secretary:	<b>Cassie Croft</b>
Financial Secretary:	<b>Dorothy Becker</b>
Membership Director:	<b>Dorothy Becker</b>
Information Technology/Webmaster:	<b>Mike Drobick</b>
Public Relations/Marketing Director:	<b>Tricia Leja &amp; Jane Malina</b>
Educational Director:	<b>Meribeth Tooke</b>
By-Laws Director:	<b>Bernie Babka</b>
Comptroller	<b>Carol Shrofe</b>

**Endorsement of Committee Selected Directors:**

Men's Physical Director:	<b>Howie Maskill</b>
Women's Physical Director:	
Building Management Director:	<b>Mark Shrofe</b>

**Other Committees:**

Historian	_____
Sunshine Hostess	<b>Blanche Wostratzky</b>
Unit Meeting Hostess	_____
Newsletter Editor	<b>Kathe Heetel</b>
Falcon Key Club	<b>Dorothy Becker</b>
Exhibition Ad Book Chair	<b>Barb Bossany</b>
Flag Monitor	_____

**ELECTED SPECIAL COMMITTEES at the annual meeting:**

**AUDIT COMMITTEE: (A one (1) year rotation of terms for 3 members)**

1. 2015-2016:	<b>Adam Wilt</b>	<i>*Nominations from the floor are called only once*</i>
2. 2015-2016:	<b>Angelica Jewett</b>	
3. 2015-2016:	<b>Tom Pajer</b>	

**BUDGET and FINANCE COMMITTEE: (A three (3) year rotation of terms for 5 members)**

1. 2015-2016:	<b>Bob Barcal</b>	<i>*Nominations from the floor are called only once*</i>
2. 2015-2016:	<b>Bernie Babka</b>	
3. 2015-2016:	<b>Mark Shrofe</b>	
4. 2015-2016:	<b>Meribeth Tooke</b>	

5. 2015-2016: **Vera Wilt (ex-officio)**

**BUILDING MANAGEMENT COMMITTEE: (A two (2) year rotation of terms for 10 members and one (1) year for 3 members.)**

**New 2-year term**

1. 2015-2017: **Dorothy Becker** *\*Nominations from the floor are called only once\**  
2. 2015-2017: **Milissa Dropka**  
3. 2015-2017: **CJ Rocush**  
4. 2015-2017: \_\_\_\_\_

**Endorsement for 2<sup>nd</sup>-year on Committee....term up 2016.**

1. 2015-2016: **Jim Hedderman** *(Up for Election to fill remaining year of vacant two year term)*  
2. 2014-2016: **Josh Suvetor**  
3. 2014-2016: **Mark Shrofe**  
4. 2014-2016: **Adam Wilt**

**Members-at-Large...term up 2016.**

1. 2015-2016: **Bernie Babka**  
2. 2015-2016: **Elmer Kulousek**  
3. 2015-2016: **John Tooke**

**OTHER ELECTIONS.....**

**DELEGATES to Affiliate Organizations.....**

**Brookfield Chamber of Commerce (Various meeting times)**

**Delegates:** *Bob Barcal & Kathy Barcal* **Alternate:** *Cassie Croft*

**Czech-American Congress (1<sup>st</sup> Thursday PM meeting)**

**Delegate:** *1. Vera Wilt 2. Barb Bossany*

**Bohemian National Cemetery (1<sup>st</sup> Wednesday PM meeting) Election January**

1. *Angie Bultas* 2. *Meribeth Tooke*

**Central District of the American Sokol Organization (3<sup>rd</sup> Wednesday PM meeting) Election November**

1. *Bernie Babka* 2. *Ellie Babka* 3. *Paul LeBloch* 4. *Agnes Pajer* 5. *Lauren Wilt* 6. *Adam Wilt*

**Tabor Hills/Bohemian Nursing Home (Quarterly meetings usually in Naperville home)**

1. *Angie Bultas* 4. \_\_\_\_\_  
2. *Roy Zitny* 5. \_\_\_\_\_  
3. *Vlasta Zitny* 6. \_\_\_\_\_

**T. G. Masaryk School and Building (Last Monday of the Month) Delegate Fee/Election January**

1. *John Tooke*  
2. *Meribeth Tooke*  
3. \_\_\_\_\_

Respectfully submitted,

**2015-2016 Sokol Spirit Nominating Committee** Mark Shrofe Adam Wilt Vera Wilt

## 2014-15 SOKOL SPIRIT, SISTER MERIBETH TOOKE ANNUAL REPORT

**EDUCATIONAL DIRECTOR BYLAW a.)** The Educational Director coordinates and **supports the Fitness objective of Sokol Spirit** and is an **ex-officio member of the Education, Language, and Historical Committees;**

**b.)** The Educational Committee is **responsible for the Sokol education** of the adult members, juniors and children of Sokol Spirit. The committee is composed of the Educational Director of the Sokol Spirit, the first and second physical assistants, a historian and a secretary, a member of the Board of Instructors, and other assistants as may be needed. The Educational Director or an appointed representative represents the Educational Committee on the Board of Instructors (B.O.I.);

**c.)** The **Languages Committee** with the Educational Director as ex-officio member is responsible for the maintenance of the Czech Language School or any other language schools (i.e. English as a Second Language) business set-up. This includes hiring/covering/substitute teaching; scheduling; teacher content/syllabus and book procurement; recording teacher remunerations; and other activities such as publicity as necessary to maintain a healthy program. Record maintenance after the finish of a class year needs to be turned over to the Sokol Spirit Important Paper Files. All activities of the Languages Committee are subject to the approval at the next membership meeting;

**d.)** The **Historical Committee** is responsible for maintaining all historical archived records physical, electronic, or inventoried including the appropriate use of Czech, Slovak, and Sokol Spirit flags;

**e.)** The **Grant Committee** with the Educational Director as ex-officio member responsible for the exploration and writing of suggested grants and maintenance of the financial budget of a grant and the reporting structure keeping deadlines in mind; working with the board director administrating the grant, lending assistance where needed; giving a final report to the membership; becoming a member of the DONORS FORUM (a Chicago-based resource for networking and education, information and knowledge, and leadership and advocacy on behalf of philanthropy and nonprofits in Illinois. As a membership association of grant makers, nonprofits, and advisors, Donors Forum serves its constituents by promoting an effective and informed philanthropic and nonprofit sector.); and,

**e.)** All activities of these committees are subject to the approval of the next membership meeting.

**2014-15 Objectives:** 1. Create articles on nutrition/fitness for newsletter; 2. Become the lead for regular CPR and Red Cross Babysitting classes and offer to membership and the community; 3. Move Languages Committee to offering multiple Czech language, film and cultural classes; 4. Write grants for Czech language classes. **Accomplishments/Problems:** 1. Multiple articles written for Spirit newsletter on nutrition/fitness. Only one published to date. 2. Did not schedule CPR class because the American Sokol Development Conference was held at Sokol Spirit in Fall, 2014 and CPR training was held. Did not repeat offering of the 7-hour Baby Sitting program through the Red Cross...plans on Spring, 2016.); 3. Reorganized Czech Classes into smaller sessions without help of advertisement, readjusting each "session" and offering cultural classes instead of events. We had to cancel all the cultural classes because of non-attendance. Therefore, the 2015-2016 year will be cultural "series" on the 2<sup>nd</sup> Tuesday and set-up like the Movies...a cost of \$5 with a free pilsner, water, or pop in the Czech classroom with handicrafts costing a bit more and asking for preregistration. 4. The Czech film series has been well attended and a small money maker. 5. Continue to work on e-language programming for future and have two different sources of grants. (There is a separate information sheet on this.) Hope we might have something happening late summer. 6. Received several Czech language book and movie donations. and 7. Learned to post to the website, but need to do better in updating.

**2015-16 Objectives:** 1. Better advertisement of programming; 2. Better website updating; and establishing both a historical and grant committees as dictated by the by-laws; 3. Work on first unit of e-learning.

**Other:** T. G. Masaryk Czech School, Cicero board meeting as a Spirit delegate, outgoing treasurer, and continue to be audit committee member; Bohemian National Cemetery Spirit delegate.

Member of Spirit Budget & Finance Committee; Lead for Rummage Sales.

# Board of Instructors Director's Annual Report 2014-2015

Submitted by: Bro. Howie Maskill

## Summer 2014

**Parade:** We marched in the Brookfield Fourth of July Parade. We had participants from our gymnastics class and wheel class performing along the parade route. We distributed flyers about Sokol Spirit programs.

**Farmer's Market:** Members of the BOI were present at a booth at the Brookfield Farmer's Market. We had the wheel and other equipment there for attendees to try. We distributed information about Sokol Spirit programs and answered questions. We obtained new families/class members from the Farmer's Market.

**Summer Programs:** We held two summer Wheels sessions. One was held in Villa Park in coordination with the Villa Park Recreation department and the second at our gym. We also tried a summer youth soccer skills clinic. For the second year we held an adult co-ed class on Thursday nights. Many of our men participated in the Sokol Softball team on Monday and Wednesday nights in Berwyn.

**Registration:** held on Friday, Sept. 5th held it in the gym. Our program kicked off on Monday, Sept. 8<sup>th</sup>.

## Fall 2014

**Rhythmic Clinic:** This was held at Chicagoland on Sunday, Sept. 28<sup>th</sup> and we had members from our girls, junior girls and women's class attend to go over the rhythmic skills and routines.

**Track & Field:** This event was held on Saturday, Oct. 11th at Sokol Tabor. We had participants from our boys, girls, juniors and adult classes. We had volunteers from our Unit help out at the event.

**BOI Development Conference:** This national event was hosted at Sokol Spirit from Oct. 25-26. It was well attended by many of our BOI members.

**Halloween parties:** were held on 10/30. The juniors set up the haunted house in the lower hall.

**Volleyball:** The men played volleyball from Oct. 2014 – January 2015 on Friday nights at Sokol Spirit and Tabor. We had three teams. One of the teams was a combination of men and several junior boys. Team 2 won the B division championship. The junior girls' and women's volleyball tournament was held on Sunday, Nov. 23<sup>rd</sup> at Spirit.

**Brookfield Zoo Trim a Tree:** We decorated the tree on Saturday, Nov. 22<sup>nd</sup>.

## Winter 2014/2015

**Skills Day:** This event was held on Saturday, Dec. 6th at Spirit. Our boys and juniors participated in gymnastics.

**Rhythmic Competition & Skills Testing:** 1st class girls, 2nd class girls, junior girls and women participate in this event on Sunday, Nov. 14th at Sokol Chicagoland. We had very good participation with many receiving ribbons and/or medals.

**Baby and me2** got off the ground in December and we have been running the class with a new session every month.

**Christmas Party:** Our annual party included a performance from the wheels class, games and a visit from Santa.

**Central District Skills & Progressions Clinic:** Jan. 9th – 11th at Sokol Tabor. We had several kids attend the clinic.

**GIJO Meet** was held on Sunday, Feb. 1<sup>st</sup>. This event was sponsored by the Central District. We had members volunteer to help at this event.

**Marching and Cal competition:** Boys and girls classes participated in this event held at Lodge 306 on Saturday, Feb. 21<sup>st</sup>.

## Spring 2015

**Annual exhibition** held on Saturday, March 28th with rehearsal on Friday, March 27<sup>th</sup> at George Washington Middle School in Lyons. This year's theme was "Fun and Games at Sokol Spirit".

**GIJO meet** on Sunday, Apr. 11th at Naperville North High School.

**Central District Special Number competition** was held on Saturday, Apr. 18<sup>th</sup> at LTHS – North. We had competition

performances from 1<sup>st</sup> class girls, 2<sup>nd</sup> class girls, juniors and women. The Wheels class performed an exhibition number. All classes had terrific performances.



**American Sokol Fitness Challenge:** The American Sokol BOI sponsored a fitness challenge for all units. We had participation from our classes. Pins and medals were awarded to those individuals.

**Artistic Gymnastics competitions** were held on separate weekends. The boys and men's competition was held on Saturday, May 9th at Naperville Central HS. The girls and women's competition was held on Saturday, May 16th at Naperville Central HS. In honor of the 150<sup>th</sup> anniversary of Sokol, 9 men and 8 women participated in their respective competitions. It was great to see so many compete.

**Sokol Day** was held on Sunday, May 17th at a new location - Ehlert Park in Brookfield. All cal's were performed with the awards presentation afterwards. The rain held off and everyone had a great time!

**End of Year Show:** On Thursday, May 21<sup>st</sup> we held an in-house show titled "Arrivederci" to say goodbye to our gymnasts for the summer and showcase the skills they have learned throughout the year. We also celebrated our wheel performers who are traveling to Lignano, Italy for the 2015 World Championships this June. We have two judges and one competitor. All proceeds from the show went towards offsetting the travel costs of Sokol Spirit members traveling to Lignano, Italy. After the show we met in the lower hall for our annual awards night.

**La Grange Pet Parade** was on Saturday, May 30<sup>th</sup>. We had a nice group participate in the parade, marching, tumbling and wheeling down the parade route. We passed out flyers to advertise our programs.

### **Summer 2015 plans**

**Farmer's Market:** We will continue to stay involved in the Brookfield Farmer's Market to reach out to the community.

**Brookfield Independence Day parade** will be on Saturday July 4<sup>th</sup>.

**Summer Programs:** Adult co-ed Summer Sokol will start on Thursday, June 4th and run through July 30<sup>th</sup>, 7:30 – 9:30 p.m. Baby and Me2 program will run through June and then take a break until the fall. We will have one Wheel session in July/August. Wheels will take a short break and resume in August.

**Instructor School:** We have four students from our junior class attending National Instructor School July 12th – 26th. Sokol Spirit is the host unit for this event.

**National Camp** will be held June 21<sup>st</sup> – 28<sup>th</sup> in St. Louis. We have a few young students planning to attend.

**Registration** for our Sokol classes will be held on Friday, Sept. 11th from 6 p.m. – 8 p.m. in the gym. Classes will resume on Sept. 14<sup>th</sup>.

My goal is to continue to grow the traditional Sokol classes that we run. Although we have fallen short in recent years in hitting some of those goals, I am excited that we have been able to sustain our current numbers while also expanding the Sokol program in other areas. We have continued our Wheels class and can see skill progressions in our returning members. A great example of this is student Emily Temmer, who this summer will be competing in the World Championship in Italy. Thank you to John Bazata for his continued dedication to Wheels. The Baby and Me2 class, coordinated by Pavlina Dropka has gotten off the ground this past year which expands our program to children younger than Tots. We hope it continues to grow. Special thanks to Meribeth Tooke for the work she has done to start this new program in our gym. Our Spin class also got off the ground this year with the help of Kathy Barcal as our new certified Spin instructor. In the last year we have expanded the program from one to two days a week and purchased two addition bikes to accommodate more participants.

This year, for the first time, I was the Unit's only physical director which took some getting used to but overall was a positive experience. I believe having one single point of contact and decision maker was an advantage when it came to communication with the instructors, parents, district level and executive board. With the support of the rest of the BOI, the increased responsibility was manageable. I would like to recognize all of the instructors who put in the countless hours in the gym to make our program successful. Next year I will be looking for both men's and women's assistants who are willing to help with the duties and interested in being mentored into the role of Physical director in the future.

**Nazdar!**

Howie Maskill

Physical Director

Annual Report  
Membership Chair  
June 3, 2015

My main goal during this past year was to work with the treasurer to correct and update the membership roster of the ASO, Central District, and Sokol Spirit's mailing list. We did purge quite a few people who were associate members at one time, but who have not continued their membership. I contacted several members who did not paid their dues to encouraged them to send it in. I was successful in contacting several individuals, who did renew their membership.

I have continued compiling birthdates and e-mail addresses for all our members.

We initiated two members this year. One of those members came from our Spin classes, Joyce Zuke, and one was a junior class member who was graduating this year, Kaitlyn Barcal.

There is still some fine tuning that needs to be done with the National and the Central District records. As of first quarter this year, we have 89 voting men and 156 voting women. We have 25 associate members, which is an increase of 10 from last year.

During the year the following members have passed. Most were very influential in the administration of Sokol Slavsky, Sokol Berwyn, and Sokol Brookfield. They will be missed.

Sis. Ruth Uniejewski—30 year member  
Bro. Rudy Ondrovic—28 year member  
Sis. Martha Hovorka—23 year member  
Sis. Jacquelyn Fuchs—8 year member

In April I hosted the membership dinner at Sokol Spirit. Approximately 100 people were in attendance. Forty-four members received certificates. Pins were awarded to those members reaching 10-year, 25-year, and 40-year milestones. We had one 50-year member this year, which was Edwin (Spook) Halik. Dinner was purchased from the Czech Kitchens, and the membership generously provided the appetizers and desserts. I want to thank many of the members for helping with set-up, serving, and clean-up for the membership dinner. The juniors also came to help with clean-up and we provided them with a free dinner.

As a special event this year, I hosted a Sokol Slavsky junior reunion with those current and former members of the junior classes at Sokol Slavsky during the years of the 1950's, 60's, and 70's at the April membership dinner. Approximately 13 people were at the dinner from those years, bringing their spouses and/or friends. It was a very successful reunion.

For the 18<sup>th</sup> year, I again compiled a membership directory that was distributed at the membership dinner. I duplicated and stapled 125 copies of the directory, which turned out to be a good number.

The unit and the BOI have help with membership social activities such as the Octoberfest, the Trivia Quiz, Beer Nights, Czech movie nights as well as various men and women social nights. The ASO is celebrating a 150 year anniversary, and many of our members attended a banquet in St. Louis, Missouri over the weekend of February 14. In November, 150-year festivities will be held in the Chicagoland area. We hope many of our members will attend. Our goal is to run fun activities to hopefully increase our membership.

The National ASO is attempting to implement new software to track membership and dues. Hopefully this new program will make reporting membership changes much easier.

Respectfully submitted, Dorothy Becker, Membership Chair

Annual Report  
Financial Secretary  
June 3, 2015

This was my first year as financial secretary of the unit. I took both the membership chair and financial secretary positions because I feel that these two positions are linked closely together. As financial secretary, I submitted the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> 2014 Quarterly reports to the Central District's financial secretary. I only reported the 2<sup>nd</sup> 2014 Quarterly report to the ASO due to the fact that with a vacancy in the ASO financial secretary's position, no report forms were sent to the units. I did send the 1<sup>st</sup> 2015 Quarterly report to both the Central District and the National ASO and asked our treasurer to send the respective checks.

On the 1<sup>st</sup> Quarterly report forms, I reported a gain of 9 voting men and women. Some of these were members who were accidentally terminated in a prior report. There was a gain of 25 associate members. We lost a total of 30 voting members, due to termination, resignations, or death. We lost 8 associate members who did not return with their children to classes in Sept 2014. According to the 1<sup>st</sup> Quarter ASO roster, we have 89 voting men, 156 voting women, 4 non-voting men and 21 non-voting women. These numbers are more realistic due to the hard work of the last two financial secretaries.

I did receive a membership list from the National ASO from which I was able to check my list. I have not yet received a list from the Central District. Therefore, the membership numbers between the Central District and National ASO are different, although they are very close.

As financial secretary, I did my best to write personal letters to the membership requesting dues. I did not send out invoices but requested the dues in letter format. I then sent second notice letters, and did get some positive feedback from the personal touch. I also called and e-mailed several members requesting dues.

Since the National ASO has raised its New Member fee to \$15, we, likewise, should pass this amount on to our new members. We have not consistently been charging the New Member fee, and, therefore, we have been losing money. In addition, our fees for Central District and the National ASO amount to \$47 per member yearly. We have 23 members who have 60-year memberships and 5 members who are students, who are paying \$45 a year membership dues. We are, therefore, paying an additional \$56 a year for those members to the Central District and the National ASO in addition to paying \$47 a year for members who have not paid dues but are still on our membership roster. Fortunately, there are only 9 members who have outstanding dues as of this date, which amounts to \$423. One of my goals is to achieve 100% collection of dues next year.

The National ASO is attempting to implement a new software program to track membership and dues and is hoping to do a better job of collecting Quarterly Reports this year.

Dorothy Becker, Financial Secretary

# *Sokol Spirit*

## *2014 – 2015 Annual Treasurer's Report*

Attached you will find the Income and Expense Statement for Sokol Spirit for the Operating Year ending May 31 2015.

This report is configured to give a financial portrait of our yearly operating activity, (Sep 2014 thru May 2015) as opposed to a Calendar Year report that incorporates only ó of the financial activity of each of two different operating years, (Jan thru May and Sep thru Dec).

As a result of this data, the Financial Planning committee is able to create an annual budget and review the excesses and shortfalls of our cash flow and make corrections as necessary.

This report is for management purposes only and due to the early date of Sokol Spirit's Annual Meeting, there will be a few small income and expense items as a result of the meeting that are not reflected, but will be included in updated reports as the annual data is reviewed by our Financial Committee.

In addition, Sokol Spirit continues to take advantage of technological advances in banking such as Online access, Bill Pay and Reconciliation to reduce our monthly costs and guarantee timely submission of payments.

Respectfully submitted,  
Robert Barcal  
Treasurer – Sokol Spirit

Sokol Spirit  
Income Statement  
For the 2014 - 2015 Operating Year

	Current Month	
Revenues		
Income - Class Fees	\$ 26,648.69	22.59
Income - Czech Class Activity	3,034.91	2.57
Income - Unit Dues	16,400.00	13.90
Income - Assoc Member Dues	1,625.31	1.38
Income - Fundraiser	24,928.44	21.13
Income - Memorials	1,795.00	1.52
Income - Programs	6,333.00	5.37
Income - Donations	257.34	0.22
Income Uniform Sales	10.00	0.01
Income - Newsletter Fund	330.00	0.28
Income - BOD - Hall Rental	8,053.85	6.83
Security Bldg Rental	(109.13)	(0.09)
Income Beer Purchases	232.83	0.20
Income Competition Entry Fees	20.00	0.02
Income Investment Liquidation	28,000.00	23.73
Miscellaneous Income	325.00	0.28
Other Income	<u>90.00</u>	0.08
 Total Revenues	 <u>117,975.24</u>	 100.00
 Cost of Sales		
Cost of Sales	167.03	0.14
Cost of Sales-Freight	<u>30.30</u>	0.03
 Total Cost of Sales	 <u>197.33</u>	 0.17
 Gross Profit	 <u>117,777.91</u>	 99.83
 Expenses		
Fundraiser Expenses	9,690.94	8.21
Income Spirit Use Beer Purch	602.00	0.51
Security Services	344.44	0.29
Insurance - Commercial Package	532.00	0.45
Insurance - Addl Riders	50.00	0.04
Insurance General Liability	2,858.00	2.42
Insurance Sports Liability	2,207.00	1.87
Insurance - Workmen's Comp	(833.00)	(0.71)
Insurance - Officers Liability	810.00	0.69
Insurance Liquor Liability	1,196.00	1.01
Insurance Building	6,058.00	5.13
Programs Activities	2,694.88	2.28
Meeting Expenses	856.96	0.73
Youth Ambassador Expenses	154.09	0.13
Licences and Permits	890.00	0.75
Gifts & Condolences	40.00	0.03
Accounting Fees	2,250.00	1.91
Utilities - Electric	4,584.83	3.89
Utilities - Gas	7,455.52	6.32

Sokol Spirit  
Income Statement  
For the 2014 - 2015 Operating Year

	Current Month	
Utilities - Sewer and Water	845.80	0.72
Utilities - Waste & Snow Plow	3,975.93	3.37
Utilities - Pest Control	636.00	0.54
Utilities - Bldg Maintenance	20,676.93	17.53
Utilities - Internet	965.57	0.82
Utilities - Telephone	818.37	0.69
Utilities - TV	529.87	0.45
Utilities - Building Supplies	5,573.97	4.72
Utilities Bldg Rental Mgmt	150.00	0.13
Event Entry Fees	2,422.00	2.05
Gym Supplies	50.94	0.04
Gym Equipment	465.27	0.39
Education and Training	635.00	0.54
Postage and Office Expense	1,365.53	1.16
Copy Machine Expenses	1,291.56	1.09
Credit Card Fees	248.08	0.21
Newsletter Expenses	603.88	0.51
Printing Expense	306.02	0.26
Computer & Technology Expense	256.86	0.22
Party & Entertainment Expense	274.36	0.23
Advertising / PR / Marketing	3,230.75	2.74
Membership Fees Other Org	125.00	0.11
Donations – Goodwill	506.00	0.43
Payroll Tax Expense	2,380.04	2.02
Sales Taxes Paid Out	246.48	0.21
Dues Payable	13,882.75	11.77
Delegate Fees Payable	245.00	0.21
Officer Remuneration	100.00	0.08
Gymnastic Instructors Payroll	8,355.00	7.08
Czech Class Instructor Payroll	2,490.00	2.11
Payroll Expense - Other	1,625.00	1.38
Payroll - Commission	450.00	0.38
Programs Instructor Payroll	<u>1,390.00</u>	1.18
 Total Expenses	 <u>119,559.62</u>	 101.34
 Net Income	 <u><u>(\$ 1,781.71)</u></u>	 (1.51)

## Corresponding Secretary annual report 2014-2015

As the Corresponding Secretary for the unit I've attended and taken detailed, narrative style minutes for the meetings. These can be found on our website as well as printed out at the gym. I've also taken needed notes for reference from all executive board meetings to keep track of members' and officers' action items if needed. If I was unable to attend a meeting, I diligently worked to ensure that a substitute was reserved and provided that substitute with the paperwork needed to take minutes and present correspondence to the membership. I've also continued to take on much of the PR/Marketing duties of the unit since the appointed officer resigned mid-year.

In continuing this position for another year, I plan to continue to create a detailed account of what we discuss at the unit level. I plan to also continue to be the liaison between Spirit and the various organizations we provide donations to by creating ads and artwork for program books and fundraisers and deliver them accordingly. In the absence of a Marketing Director, I will have to step up and assist in this role as well again, hopefully as a member of a team to better delegate the work of this vacant position.

Cassandra Croft

Corresponding and Recording Secretary

## 2<sup>nd</sup> Vice President Annual Report 2014-15 – Sister Lauren Wilt

Over the past year we have had many successful fundraising opportunities held by our unit. Each of these events has been used to ensure our continued as a unit by creating the funding needed for additional programming and events.

Please find the fundraisers listed below held by our membership this year. The earnings and expenses for these were presented at the Unit meetings and can be found in the financial reports. Please contact me with any questions or concerns.

Fundraisers by Month:

September 13, 2014 – Oktober Fest

October 1-4, 2014 – Rummage Sale

October 18, 2014 – Quiz Night & Jr. Babysitting

November 8, 2014 – Spaghetti Dinner

January 25, 2015 – Pancake Breakfast

March 25, 2015 – Exhibition After Party

April 25, 2015 – Quiz Night & Jr. Babysitting

Goals for Future:

- Fundraiser planning, execution, and reporting
- Compile list of who has chaired each event in the past along with a file for all the work done
- Try to set (confirm) who will chair each event and event date(s) at the beginning of the year
- Schedule one face-to-face planning meeting each half of the year with all of the event chairs
- Require regular updates directly from fundraiser event chairmen during the planning stages
- Have final reports submitted to the 2<sup>nd</sup> VP and financials to Treasurer prior to the next unit meeting following the event.
- Other funding
- Research additional means of income (grants, donations, event sponsors)

Respectfully Submitted,

Sis. Lauren Wilt

2<sup>nd</sup> Vice President





## **1<sup>st</sup> Vice President Annual Report 2014-15 – Sister Kathy Barcal**

Currently the 1<sup>st</sup> Vice President is a member of the Central District Activities Committee. We have recruited members from our unit to volunteer at track and field, rhythmic competition, skills day, progressions clinic, marching and cal competition, GIJO meets, artistic gymnastic competitions and Sokol Day. Spirit has had many participants in these events as well. Our unit has also hosted a few of these events within the district.

Over the past year, we have been very busy socially for fundraisers and gatherings. Our fundraising efforts have assisted us in keeping our building open to run our gymnastic program and other programs. Those programs are: Czech Language classes, wheel classes, spin classes, baby and me classes, Czech Films, Summer Sokol, beer tastings. The fundraisers for the year are listed below.

Fundraisers for the 2014 – 2015 Sokol Year:

September 13, 2014 - Oktoberfest  
October 3 & 4, 2014 - Rummage Sale  
November 8, 2014 - Spaghetti Dinner  
November 18, 2014 – Adult Quiz Night  
January 25, 2015 - Pancake Breakfast  
March 28, 2105 – Exhibition  
April 25, 2015 – Adult Quiz Night

Goals for the future:

- To become more involved with the chair people of the fundraisers held at Spirit.
- Develop a tracking of the fundraisers as far as date, time, place, volunteers, etc.
- Attend unit meetings on a regularly basis to report on fundraisers and the Activities Committee.
- Assist the President with his/her duties.

Respectfully Submitted,  
Sis. Kathy Barcal  
1<sup>st</sup> Vice President



## President's Report to the June 3, 2015 Annual Meeting

This year has been humbling and rewarding as I was challenged to lead this organization, which is so rich in tradition and history; yet this unit demonstrates a willingness to try new things and adapt to changing times. My predecessor and son, Adam, left me an organization with a lot of projects and a great many accomplishments. His passion, energy and youth accomplished many changes and improvements. In comparison, this was probably a much quieter year, but my goal was to continue the momentum as best I could. I believe we made our mark on our members, the community, and on Sokol. My leadership style is to encourage my team and to allow people to embrace and take ownership of new ideas, while providing whatever support I can. Fortunately, we have some very enthusiastic members who have driven many activities this year.

One of the new activities was the World Beer Club, which debuted in June of 2014 and was created and managed by our young men. This monthly event held the third Friday of each month is a popular activity, and I have been very pleased to see participation not only from our members, but from the community as well. Instead of competing with other activities, this inviting evening often brings whole groups of people who either continue or incorporate their own celebrations into this casual and friendly evening. Many countries and regions have been featured, and since I am hardly a beer expert, I supported this with regional snacks on several occasions.

On June 21<sup>st</sup> we celebrated our 10<sup>th</sup> anniversary of Sokol Spirit with a Lake Michigan dinner cruise on the Mystic Blue. Despite being cut a bit short by a storm, this provided a nice opportunity for us to celebrate and to let others "wait on us" for a change. Thank you to everyone who made it possible and attended. In February, many of our members traveled to St. Louis to celebrate the 150<sup>th</sup> anniversary of their founding, and surely many of our members will also participate in the American Sokol 150th anniversary events here in Chicagoland in November.

Our presence at the LaGrange Pet Parade, Farmers' Market, the Brookfield 4<sup>th</sup> of July Parade and the Czechoslovak American Congress Picnic all helped our surrounding community get to know us better. Oktoberfest was profitable this year, and has helped create awareness of Sokol Spirit in the community. We wanted to make the building more inviting with murals showing our activities, but we ran into problems because the village of Brookfield zones our building in residential, therefore not permitting such signage. Fighting that would have been more costly than we deemed worthy. We cooperated with other organizations with selling tickets and volunteering at the Czech Beer Fest. At this time, we understand we will be sharing in some profits, but we do not yet have details, or our share. Just last week, we hosted a business after hours for the members of the Chamber of Commerce. Among the attendees were officers of the Elks Club chapter that recently moved from Berwyn to Brookfield. With another fraternal organization in town, we need to make sure we distinguish ourselves as the one to join.

Since Brookfield does not have indoor recreational facilities, we would like to partner with them to offer programs. They publicize our programs, but our building's accessibility would be an issue for them to bring their programs on site. One of the innovative projects this year was a benefit specifically to get us started on a fund to make the building ADA compliant. Many thanks to Brother Wilt for turning his 30<sup>th</sup> birthday party into a fundraiser to get the drive started. He attracted a lot of old Sokol friends by persuading the band aNNT M to reunite and perform for the evening. Everyone had fun, and we raised seed money to go forward with plans for adapting our building.

The Spin class took off this year so successfully that the unit purchased more bikes. This brings in our own members as well as new members. The Baby and Me 2 program got participants this year and will start up again in the fall. The Wheels program has risen to new heights with Emily Temmer, our student as well as instructor, qualifying for the US team and heading for international competition in Lignano, Italy. Coaches John Bazata and Ken Nagel are also going to the competition as judges. Summer Sokol for the adults was held last summer, and will occur again this summer, starting this week.

Sokol Spirit will be the host for the American Sokol Instructor's Course from July 12 to the 26<sup>th</sup>, and Sister Kathy Barcal will be the secretary of the school, with me backing her up as necessary. We hope that when we ask for help, our members will step up. Other units in the district have pledged assistance, but we are hoping that some of the parents of our participants will also help out, and that our members will help. We have asked Irena Polashek to be the food coordinator, to do the shopping and planning, but we will need cooks, servers, drivers and laundry helpers throughout the two weeks. Thank you in advance for any help you can offer. Please speak to Kathy Barcal about opportunities to help out.

Thank you for allowing me to serve as your President this year, and if re-elected, I look forward to doing an even better job next year.

Na Zdar, Vera A. Wilt, President

# Bylaws Proposals for Sokol Spirit 2015 Annual Meeting

## Proposed by Bro. Adam Wilt

### Term Limits Proposals (two items)

1. An individual who has reached the limit for their term they may still be re-elected should there be no other candidate for that office. Nominations must be taken from the floor of the annual meeting for this position.
  - *Change(s) Required to: Article 8, Section D: OFFICE/COMMITTEE TERMS* All Executive Board Officers (the highest authority of Sokol Spirit) are **advised to rotate out-of-position every five (5) years or terms and/or sooner for the health and well-being** of the Corporation. If a vacancy occurs, the nominating committee will make a recommendation at the next regular membership meeting (annual, regular or specially-called) for majority approval of the membership. Replacement of Committee Officers is done within the committee. The standing committees should rotate officers in similar fashion as the Executive Board Officers.
  - *Make this item Article 8, Section D, Sub-section 1 and Add to end:* An individual who has reached the limit for their term they may still be re-elected should there be no other candidate for that office. Nominations must be taken from the floor of the annual meeting for this position.
  - *Reasoning: There is currently no provision to forgo term limits*
2. Remove term limit for individuals elected by standing committees (Pertains to BOI and BMC)
  - *Add Article 8, Section D; Sub-Section 2: **Unit officers elected by Standing Committees (i.e. Board of Instructors and Building Management Committee) shall not be subject to term limit.***
  - *Reasoning: These roles are elected by their subcommittees and then simply confirmed by the unit.*

### Unit Officer Changes

**President** - Revise article B under duties to state that the President does not have a vote in any meeting (add) **when presiding** unless to break a tie.

- *Change(s) Required to: Article 5, Section B, Sub-section 1, Point B:* The President does not have a vote in any meeting unless to break a tie;
- Change to: The President does not have a vote in any meeting, **when presiding**, unless to break a tie;
- *Reasoning: This has been our practice but is stated different in our bylaws.*

## Bylaws Proposals (cont. – Page 2)

### Unit Officer Changes (continued)

**Physical Director** - Eliminate multiple positions for Mens Director and Womens Director and create one Physical Director position that will serve as the Director of Men & Women. This position shall appoint a Men's and a Women's assistant.

- *Change(s) Required to:* **Article 5, Section B, Sub-section 11/12, Point A, Sub-Point 1 & 2:**
  - 1) Men: Men's Physical Director; Assistant Directors; Instructors; and Other necessary staff;
  - 2) Women: Women's Physical Director; Assistant Directors; Instructors; and Other necessary staff; and,
- Change to:
  - 1) Physical Director to Direct Men & Women
  - 2) Assistant Directors; Instructors; and Other Necessary Staff
- *Reasoning: Having one point person chairing this committee makes chain of command clear.*

### **Building Management Committee (two items)**

1. Amend to four members elected annually to two-year terms. This would mean 8 members, 3 at large and president as ex-officio.
  - *Change(s) Required to:* **Article 5, Section B, Sub-section 13, Point A:** At least thirteen (13) Sokol Spirit members shall make up the Sokol Spirit Building Management Committee. They shall be elected in alternate years to a two (2) year term in such a manner that at least **five (5)** members will be elected to the Committee at each Annual Meeting. Further there will be three (3) members-at-large serving a one (1) year term and elected to the Committee at each Annual Meeting;
  - Change: five (5) to four (4)
  - *Reasoning: Currently our bylaws require two slates of five serving two year terms. However one slate currently has 3 members and the other 4.*
2. Amend committee elected officers to Director, Vice Director and Secretary. (remove multiple secretaries and treasurer).
  - *Change(s) Required to:* **Article 5, Section B, Sub-section 13, Point B:** Annually, they shall elect a **Director (prior to the annual meeting), Recording Secretary, Corresponding Secretary, Treasurer, and Lease Manager** from among themselves and other applicable committees at least once annually;
  - Change: Director (prior to the annual meeting), Recording Secretary, Corresponding Secretary, Treasurer, and Lease Manager **TO** Director, Vice Director and Secretary
  - *Reasoning: This is our current set up. The Treasurer role is no longer needed as the BMC currently operates using the Unit Treasury.*

## Bylaws Proposals (cont. – Page 3)

### Unit Officer Changes (continued)

**Bylaws Director** – Amend article 5) B) 14) a): The By-laws Director **examines all proposed Sokol Spirit By-law changes** by the Committee, and distribution for comment at the May Sokol Spirit Regular Monthly Membership Meeting with final notice occurring fifteen (15) days prior to the Annual Meeting with this meeting notice sent via First class mail or electronic means;

- Change to: ***The By-Laws Director examines all proposed Sokol Spirit By-Laws changes and posts for review on Sokol Spirit website at least fifteen (15) days prior to the Annual Meeting.***
- Reasoning: *The current process requires a mailed notice. This is not cost efficient. The assumption is reasonable that even individuals who do not use email have the opportunity to access the internet.*

### Unit Reserve Fund

In Article 5) B) 4) D) 4) a) change at a ***Specially-Called Membership Meeting or at the Annual Meeting to at the Annual Meeting or at a Monthly Membership Meeting so long as the topic is voted on for addition to the agenda at the prior Monthly Membership Meeting.***

- Reasoning: *Mailings are costly and all monthly membership meetings are important. Our monthly membership meetings are an appropriate forum for these matters to be considered, so long as there is sufficient (in this case about 30 days) for these matters to be considered.*

### Annual Meeting (two items)

1. Remove current article 4) A) 1)
  - a. *Removed Item:* Sokol Spirit shall have an **Annual Meeting, notification** to be mailed first class to each member in good standing, postmarked or by electronic means for those members who have indicated a preference to receive messages in this manner, not less than fifteen (15) days prior to the meeting.
2. Re-write article 4) A) 1) to state - **Sokol Spirit shall hold Annual Membership Meeting on the 1st Wednesday in June each year. If the meeting date is changed for any reason, all members in good standing shall receive notification of the new meeting date and time by first class mail and/or by electronic means, not less than fifteen (15) days prior to the meeting.**
  - Reasoning: *Currently there is a requirement for a mailing to be made to notify all members of our Annual Meeting. This is costly and rarely impacts turnout. A regular set date for this meeting should be a sufficient notice that this meeting will be taking place.*