



Unit Meeting Minutes – November 1, 2023

Meeting called to order by Sis. Kathy Barcal, President, at 7:36 p.m.

Pledge of Allegiance

Approval of October 2023 Minutes: Sis. Vera Wilt motioned, Sis. Tricia Rini seconded. Approved.

Correspondence - None

Approval of Bills – Approved transfer of \$462.19 from Memorial Fund to general checking to pay for three-step mat. Sis. Kathy Barcal requested \$347.45 for spin equipment maintenance.

Treasurer's Report (Submitted by Sis. Jenn Baran)

General operating account:

Beginning balance	\$ 26,616.24
Ending balance	\$ 25,994.46
Difference	\$ (621.78)

Memorial Fund:

Beginning balance	\$17,271.65
Ending balance	\$17,271.65
Difference	-0-

ADA Fund: \$ 3,036.71 (no change)

Bro. Carole Shrofe motioned, Sis. Vera Wilt seconded. Approved.

Building Management Director's Report: Presented by Bro. Adam Wilt

• Leases

- November 5 – Howie Maskill
- December 2 - UMS Holiday Party
- December 3 – Eagle Youth Sports Bags Tournament in Gym \$200
- December 16 – Brook Park School Parent Night Out (pending)
- March 2 – Gross Fundraiser
- Meeting with Jack from Eagle Youth Sports (Hockey) in November
- Possibly having Pickleball/Open Gym on Wednesdays after Wheels

• Updates

- **Completed Projects**
 - Roof project – awaiting final inspection
 - Basement Water Sealing
 - Clearing back of building – Michael Gonzalez
 - Lot sealcoated and Waterproofing ditch filled
 - Energy Audit
- **Pipe Tightening above Gym** – Pending (Bob B.)
- **Removal of Ladder in Gym** – Pending (Michael G.)
- **Door to be replaced for Closet to Roof** – Pending (Eric K.)

- **RPZ Valve & Breaker Replacements** – Pending (Mark S.)
- **Fire Extinguishers being recharged** – Pending (Peggy)
- **Tuckpointing Needed** – Contacting vendors for quotes (Kathy B.)
- **Painting Gym & Ceiling** – Contacting vendors for quotes (Kathy B.)
- **Liquor License** being renewed (Mark)
- **Future Projects**
 - **Tuckpointing Needed** – Contacting vendors for quotes (Kathy B.)
 - **Painting Gym & Ceiling** – Contacting vendors for quotes (Kathy B.)
 - **Blinds in Equipment Room/Front of Building** – Getting pricing for options (Kevin)
 - **Apartment remodel/conversion** – Discussing at November meeting
 - **Boiler** – Looks like replacement will be needed in near future
 - **Nicor Gas Audit** – Scheduling (Peggy)
- Next Meeting Thursday, November 30, 2023

Board of Instructors Director's Report: Submitted by Sis. Tricia Rini

- Planning on taking down the spring floor in December and will need help. Maybe after the meeting in December or another date. Will be setting it back up in January.
- Trim a Tree November 12th, 11am-12pm. Classes are making ornaments.
- T-shirts for youth classes will be ordered.
- On December 12 or 14, the spring floor will need to be taken down for Winter Show.
- Fun fair dates discussed, February 10th or 17th.
- Exhibition dates discussed, April 13th or 20th. I reached out to George Washington Middle school and received forms to fill out but they haven't given me prices yet or confirmed dates.

Executive Board Reports & Upcoming Events

Newsletter – none

Financial Secretary – Sis. Dorothy Becker submitted a brief report, stating that 3rd quarter report has been paid. No additions or deletions to the list.

Education – Sis. Vera Wilt reports the Monday and Wednesday classes are going well. There were no takers for the Sunday class. They may be planning a holiday event.

Membership – Bro. Howie Maskill reports a tentative date of April 28, 2024 for this year's Membership event.

Bylaws – no report by Bro. Wilt this month but will have a report in December.

Spaghetti Dinner – November 4: An effort was made by instructors to recruit parents to volunteer, perhaps in the serving line, and offer free dinner to those parent volunteers.

Wreath Sale: Sis. Cassie Croft reports orders will be due 11/11. Wreath pick-up will be the Saturday before Thanksgiving.

Vendor Fair – November 11: Sis. Carol Shrofe reports 45 paid vendors so far. Juniors will help set up 20 tables and chairs on November 9 and help at the event.

Delegate announcements:

Central District (CD) report – from Presidents' meeting, reported by Sis. Barcal. CD meeting will be held Sunday, November 12 (moved from November 5) at 9:00am. One more delegate is needed.

Bohemian National Cemetery – no report.

Tabor Hills – no report.

Czech American Congress – no report.

New Business: Boy Scout Troop 90 asked for an ad to support their annual pancake breakfast. A motion to pay for a \$35 ad was made by Bro. Howie Maskill, seconded by Sis. Vera Wilt. Approved.

A change to the Central District bylaws Article 6, Section 1 was proposed by Bro. Adam Wilt. He would propose the CD Executive Board meet in odd-numbered months. (Some discussion to further develop the bylaw took place by email following this meeting). It will be proposed at the Central District meeting on November 12, but I cannot be voted on yet.

Bro. Wilt would like to start planning for the Pancake Breakfast (January 28, 2024) with soliciting for ads for the placemats. Sis. Barcal will write the letter and Bro. Wilt will do the mailing for it.

Bro. Dave Kakareka gave a report about insurance. He reports that we should expect an increase of 7-8% from last year. It will cost us about \$21,000 with a \$1,000 deductible; looking at quotes for \$2,500 or \$5,000. Thanks to Bro. Kakareka for his research and for making decisions about securing what is needed. Operational expenses do not need to be approved.

For the good of the order

Meeting was adjourned. Sis. Carole Shrofe motioned, Bro. Dave Kakareka seconded. Approved. The next meeting will be Wednesday, December 6, 2023. Social at 7pm, meeting at 7:30pm.

Respectfully submitted by Sis. Kathe Heetel, Secretary