



2023 Annual Membership Meeting
June 7, 2023

Annual Meeting Packet Contents

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**Meeting Agenda
June 7, 2023**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Minutes
- 4) Correspondence
- 5) Presentation of Bills
- 6) Treasurer's Report
- 7) Building Management Director Report
- 8) Board of Instructors Directors' Report
- 9) Executive Board Reports & Upcoming Events
- 10) Newsletter
- 11) New Business
- 12) Unfinished Business
- 13) Annual Meeting



**Sokol Spirit Annual Membership Meeting Agenda
June 7, 2023 – 7:30 p.m.**

1. Call to Order – Pledge, Moment of Silence

2. June Regular Unit Meeting Items (see page 4)

3. Delegate and Committee Reports

- a. Audit Committee Report Update
- b. Budget & Finance Committee Report
- c. Delegate Reports

4. Executive Board Officer Reports

- a. Board of Instructors – Physical Director
- b. Building Management Committee – Director
 - i. Roof Repairs, Gym Floor and Boiler maintenance -Transfer of funds from the Unit Reserve Fund
- c. Bylaws Director
- d. Information Technology Director
- e. PR/Marketing Director
- f. Educational Director
- g. Financial Secretary
- h. Membership Director
- i. Secretary
- j. Treasurer
- k. 2nd Vice President
- l. 1st Vice President
- m. President

5. Unit By-laws Proposals

6. Salaries/Remuneration of Officers

7. Unfinished Business

8. New Business

- a. Dates for 2023-24 Sokol Season
- b. Report of the Nominating Committee
- c. Election and Installation of Officers
- d. Building Clean Up Date
- e. Presidential Nominations - Central District
- f. Prague 2024

9. For the good of the order

- a. Summer - Unit Business Motion
- b. Next Unit meeting Wednesday, September 6, 2023
- c. Next annual meeting Wednesday, June 5, 2024

10. Adjournment

Report of the Audit Committee, May 4, 2023

Sis. Baran, Croft, Novak, and Rhoades met to audit financials of Sokol Spirit. The 2022 tax return due date has been extended and will be filed in 2023. The audit committee will review this return as part of the next annual audit.

Sis. Baran will contact Sis. Ulrich in order to scan and file documents over the summer.

In general, it seems that people are getting better with turning in receipts and reporting in a timely manner on fund raisers, and most have been reconciled. A few discrepancies have been found and handled, but there are still some issues. We continue to ask that everyone please comply to keep our bookkeeping as smooth and efficient as possible. It is difficult to coordinate between online payments and reporting, so we can offer a preliminary report as soon as possible, and then a final report at a later date in order to tie the fund raiser's reporting to that of the treasurer.

As of this meeting, we did not see a report from the BOI Fun Fair.

Sis. Baran and Croft will work on setting up an Excel template to use for each event (to be used currently by Sis. Shrofe and Baran) in order to further the streamlining of reporting as well as to eliminate arithmetic errors of what is done manually. We would recommend that any "leftovers" be sold or used immediately after the event, again, for efficient reporting.

Total revenue was up during the period of 5-1-22 through 4-30-23 by \$22,479.30, of which approximately 50% was driven by grants which are offset by the expenses for which they were sought and awarded. Class fees are up \$9982.96. There are no outliers in terms of expenses.

Balances as of 4-30-23 are as follows:

Old National Checking: \$30,910.53

Memorial Fund: \$16,654.05

Junior Savings: \$2,324.04

Junior Checking: \$1,138.68

(both of which are still to be moved to the general fund and earmarked as Junior)

Edward Jones Total Portfolio Value: \$391,038.35

Overall, we seem to be headed in a better direction, and will try to make additional improvements for reporting, collecting, and reimbursing funds. We will also work to create a yearly summary of all fundraisers which will eventually compare them year to year (through the Excel template) and offer new chairpeople useful information.

Respectfully submitted,

Sis. Ashley Croft

Sis. Mary Novak

Sis. Diana Rhoades

Sis. Jenn Baran, Treasurer



Budget & Finance Committee (BaFC) Annual Report 2022-2023

The BaFC reviewed financial statements from the 2022 calendar year along with year-to-date April 2023 statements to establish revenue and expense baselines for 2023. The proposed budget included in this report includes operating revenue and expense assumptions based on prior year results along with recommendations made to the Board of Instructions (BOI) pertaining to class fees and instructor compensation for the 2023 – 2024 class schedule. The budget does not include any capital improvement expenditures recommended by the Building Management Committee (BMC).

The unit experienced a material increase in revenue through increased class sizes (fees), a normalized fundraising calendar and a doubling of hall rental revenue. Corresponding expenses did increase as well, however, several increases were due to one-time expenses associated with building maintenance. The unit also received over \$10,000 in grants to cover the cost of various building improvements. Based on our recommendations below, we budgeted an increase in class fees and instructor payroll along with normalized (i.e. average) expenses for several key expense categories including utilities, building maintenance and insurance.

The unit's investment portfolio has been nearly flat with a positive return of 0.2% since last Annual Meeting (Apr 2022 – Apr 2023). This return does not include the net \$44,200 withdrawal from the portfolio for repairs to the parking lot and emergency exits. Given our *Balanced Growth & Income* risk profile, and an approximate 50% / 50% fixed income/bond to equities allocation, the portfolio's *Income* allocation has decreased as interest rates have continued to rise while the *Balanced Growth* (i.e. equities) allocation has recovered year to date. Currently, the Total Account Value of the Sokol Spirit Reserve Fund (as of 4/30/23) is \$391,038.35, which is \$43,210.81 less than a year ago (as of 4/30/22). The unit's checking account also has a balance of \$32,049.21 (including an ADA balance of \$3,036.71 and a Junior balance of \$1,138.68) and a memorial account balance of \$16,654.05.

As a result of our discussions, the BaFC makes the following recommendations:

Recommendation #1: Maintain the investment strategy / risk profile with the unit's Edward Jones portfolio.

Reasoning: Despite the positive equity gains year-to-date, income/bond portfolios remain depressed as interest rates continue to increase. However, the majority of reports indicate either a slowdown or an overall pause in interest rates to assess inflation and the probability of a recession in the 2nd half of the year. Either scenario should prove positive for income portfolios while providing a hedge against more volatile equity positions.

The portfolio has maintained a 50% / 50% fixed income / equities throughout the year as reallocations are made automatically by Edward Jones.

Recommendation #2: Approve class fee and instructor payroll increases for the upcoming 2023 – 2024 sessions as presented by the Board of Instructors.

Reasoning: Certain class sizes have returned to pre-COVID levels (if not higher) and everyone has experienced a certain level of inflation. While encouraging continued class participation, the unit needs to cover its own increase in expenses as well.

If increased participation continues into the Fall, additional instructors and assistants will be needed to manage the participation levels.

The BaFC have included both increases into the 2023 budget as presented in this report.

Nasdar!

Jenn Baran / Bob Barcal / Kathy Barcal / David Kakareka / Kevin Rutkowski

Sokol Spirit Fiscal Year 2023 Budget (submitted for approval)

	2023 Budget		2023 Budget
Revenues		Expenses	
Income - Class Fees	42,000	Fundraiser Expenses	10,000
Income - Czech Class Activity	4,128	Bank Charges	-
Income - Unit Dues	12,250	Insurance General Liability	17,485
Income - Fundraiser	20,000	Insurance Sports Liability	1,264
Income - Memorials	2,100	Insurance - Workmen's Comp	1,725
Income - Donations	7,500	Insurance Liquor Liability	350
Income - BOD - Hall Rental	16,200	Licences and Permits	800
Grant Income	-	Gifts & Condolences	100
Total Revenues	\$ 104,178	Utilities - Electric	3,200
<i>Operating Net Revenue</i>	<i>104,178</i>	Utilities - Gas	10,000
Cost of Goods Sold		Utilities - Sewer and Water	1,400
Beer Purchases	-	Utilities - Waste Pickup	2,250
Competition Entry Fees	-	Utilities - Snow Plow/Lawn Cut	2,000
Total COGS	-	Utilities - Pest Control	650
Gross Margin	\$ 104,178	Utilities - Building Maintenance	9,000
		Utilities - Internet	800
		Utilities - Telephone	150
		Utilities - TV	-
		Utilities - Building Supplies	500
		Event Entry Fees	1,000
		Gym Equipment & Supplies	3,500
		Postage and Office Expense	1,350
		Copy Machine Expenses	-
		Hall & Kitchen Supplies	1,000
		Maintenance - Supplies	1,000
		Newsletter Expenses	400
		Computer & Technology Expense	610
		Advertising / PR / Marketing	2,000
		Membership Fees Other Org	100
		Payroll Tax Expense	3,468
		Dues Payable	9,800
		Delegate Fees Payable	50
		Officer Remuneration	1,000
		Gymnastic Instructors Payroll	15,000
		Czech Class Instructor Payroll	2,900
		Programs Instructor Payroll	2,500
		Other Expense	-
		Total Expenses	\$ 107,352
		Net Income	\$ (3,174)
		<i>Operating Net Income</i>	<i>(3,174)</i>

Sokol Spirit Fiscal Year 2022 Budget to Actual

	2022 Budget	2022 Actual	Delta		2022 Budget	2022 Actual	Delta
Revenues				Expenses			
Income - Class Fees	30,000	41,237	\$ 11,237	Fundraiser Expenses	6,000	10,576	4,576
Income - Czech Class Activity	4,500	3,616	(884)	Bank Charges	-	48	48
Income - Unit Dues	12,250	10,672	(1,578)	Insurance General Liability	15,325	16,652	1,327
Income - Fundraiser	12,000	22,490	10,490	Insurance Sports Liability	1,070	1,204	134
Income - Memorials	1,800	2,746	946	Insurance - Workmen's Comp	1,582	1,643	61
Income - Donations	12,000	7,729	(4,271)	Insurance Liquor Liability	350	350	-
Income - BOD - Hall Rental	9,000	20,046	11,046	Licences and Permits	650	811	161
Other Income - Merchandise/Gear	-	314	314	Gifts & Condolences	100	-	(100)
Other/Miscellaneous Income	-	(1,543)	(1,543)	Utilities - Electric	2,400	3,089	689
Grant Income	-	10,294	10,294	Utilities - Gas	6,000	11,826	5,826
Total Revenues	\$ 81,550	\$ 117,602	\$ 36,052	Utilities - Sewer and Water	1,300	1,120	(180)
<i>Operating Net Revenue</i>	<i>81,550</i>	<i>107,308</i>	<i>25,758</i>	Utilities - Waste Pickup	2,000	2,250	250
				Utilities - Snow Plow/Lawn Cut	2,000	3,952	1,952
Cost of Goods Sold				Utilities - Pest Control	650	659	9
Beer Purchases	-	-	-	Utilities - Building Maintenance	2,500	16,540	14,040
Competition Entry Fees	-	-	-	Utilities - Internet	800	830	30
Total COGS	-	-	-	Utilities - Telephone	250	125	(125)
				Utilities - TV	-	-	-
Gross Margin	\$ 81,550	\$ 117,602	\$ 36,052	Utilities - Building Supplies	-	449	449
				Event Entry Fees	-	785	785
				Gym Equipment & Supplies	2,000	4,201	2,201
				Postage and Office Expense	1,300	1,659	359
				Copy Machine Expenses	500	-	(500)
				Hall & Kitchen Supplies	-	373	373
				Maintenance - Supplies	1,000	1,026	26
				Newsletter Expenses	350	899	549
				Computer & Technology Expense	650	339	(311)
				Advertising / PR / Marketing	1,000	1,780	780
				Membership Fees Other Org	450	101	(349)
				Payroll Tax Expense	2,940	2,544	(396)
				Dues Payable	9,800	10,149	349
				Delegate Fees Payable	50	30	(20)
				Officer Remuneration	200	1,100	900
				Gymnastic Instructors Payroll	7,300	11,277	3,977
				Czech Class Instructor Payroll	3,000	3,140	140
				Programs Instructor Payroll	1,500	2,625	1,125
				Other Expense	-	663	663
				Total Expenses	\$ 77,917	\$ 115,539	\$ 37,622
				Net Income	\$ 3,633	\$ 2,062	\$ (1,571)
				<i>Operating Net Income</i>	<i>3,633</i>	<i>2,062</i>	<i>(1,571)</i>

Sokol Spirit Board of Instructors

Annual Report 2022-2023

Alix Fron - Physical Director

Summer 2022

1. Farmer's Market—all summer (Saturdays)

- Under the direction of Sis. Croft, unit and BOI members were at the Sokol Spirit booth during the Brookfield Farmers Market throughout the summer. We distributed information about our classes and events.

2. Pet Parade

- Sokol Spirit Participated in the LaGrange Pet Parade on Saturday, June 4th, 2022. We had participants from our Wheels class, Boys Class, Juniors Class and their families and pets walk with us. We passed out flyers to the community.

3. Brookfield Independence Day Parade

- Members of our adult and youth classes and their families walked in the parade on July 4th, 2022 and handed out flyers about our programs to the community.



2022

1. Fall Session

- Began on September 12, 2022. Registration opened up in

Fall



Sokol Spirit 2022-2023			
Class	Fall Session Registrants	Full Year Registrants	Winter/Spring Session Registrants
	Total	Total	Total
Tots	19	8	20
Girls A	13	9	11
Girls B	11	12	12
Boys	9	2	7
Juniors	2	1	6
Wheels	10	3	14
Women	0	13	0
Men	1	8	0
Senior Co-ed	3	7	3
Mon Spin	3	N/A	2
Sat Spin	3	N/A	4
Pickleball	12	N/A	5
POUND	N/A	N/A	2
STRONG	N/A	N/A	2
Total	68	63	73
	131		136



early August and was done through Active Works. Families had the option of registering for the full-year at once or just the fall session. See chart for a comparison of Full-Year to Session Registrants.

2. Halloween Parties

- Were held during regular class times. Each family brought a bag of candy and instructors distributed the candy into trick-or-treat bags that each youth participant could take home.

3. Brookfield Zoo Tree Trim - November 13, 2022

- Participants decorated ornaments in class and families joined us at the Zoo to decorate the Spirit tree. We provided hot chocolate and cookies.

4. Youth Participant T-shirts

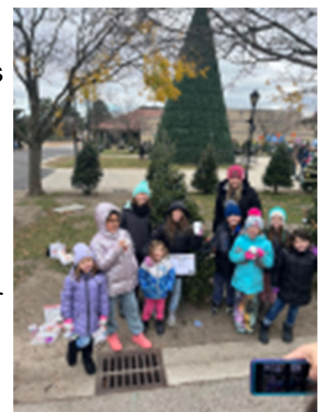
- The BOI ordered red Sokol Spirit T-shirts that were given out to our youth participants.

5. Men's Volleyball

- The Spirit Men's class participated in the CD Volleyball League. The games were held every other week at Sokol Spirit and Sokol Tabor. The Spirit Men's team won "The Megabowl".

6. Central District Turkey Time Tumbling & Vault Competition - November 20, 2022

- Sokol Spirit had 16 Girls, 1 Junior Girl, and 3 Boys participate in this competition.
- The Central District used USAG Tumbling Routines for Boys and Girls, Xcel Vault Routines for Girls and USAG Vault Routines for Boys.
- Many of our competitors received medals and ribbons.





7. Sokol Spirit Winter Show - December 16, 2022

- The Tots, Girls, and Boys Classes performed Special Numbers and Apparatus for our Gym
- Show held in the Sokol Spirit Gym.
- Santa Claus visited at the end and participants and spectators were invited downstairs for hotdogs, crafts, visits with Santa, and Beer Club.



Winter/Spring 2023

1. Brookfield Chamber of Commerce Event - January 12, 2023
 - Sokol Spirit hosted members of the Brookfield Chamber of Commerce.
 - The BOI had activities for children in the gym including Wheels, scooters, and tumbling.
 - 1 Tot signed up for the Winter/Spring Session as a result of this event.
2. Winter/Spring Session
 - Began on January 16, 2023. Registration was done once again through Active Works.
3. Flapjack Open
 - Held after the Pancake Breakfast on Sunday January 29, 2023. There were 15 participants making 3 teams of 5.
4. Central District ShamRock N' Roll Competition - Saturday March 18, 2023
 - This competition was held at Sokol USA Lodge 306.



- The competition consisted of Beam and Bars for Girls, and Pommel Horse, High Bar, Rings, and Uneven Bars for Boys.
- Sokol Spirit had 13 Girls, 3 Junior Girls, and 5 Boys participate in this competition.

5. POUND and STRONG Class

- We had a 4-week session of two back-to-back fitness classes led by our POUND instructor, Maggie Desmond on Saturdays 3/25-4/15.
- 2 participants signed up online for both classes. There were 11 drop-ins throughout the 4 week session.

6. Sokol Spirit Fun Fair - April 22, 2023

- The BOI hosted a Fun Fair in the gym and lower hall.
- Admission was \$5 and free for Sokol Spirit class participants, children 3 and under, and volunteers.
- 39 of our class participants attended with their families.
- We sold beverages, popcorn, pretzels and cotton candy.
- We hired a face painter (\$180), balloon artist (\$225) and rented games (\$100) for the 2-hour event.
- The goal of this event was to provide a fun social event for our class participants. We reached this goal. Many kids asked when the next fun fair would be! The biggest challenge was that we lacked volunteers. Most parents couldn't volunteer because they were following their children throughout the event.

7. American Sokol Fitness Challenge

- Sokol Spirit had 61 participants complete the American Sokol Fitness Challenge. Participation pins were awarded to all participants and medals were awarded to those who reached a certain score threshold in their age division.

8. Drawstring Backpacks

- All our youth class participants received a red drawstring backpack with the Sokol Spirit Logo.
- Tots Coach Gabby Konopko put the Spirit logo on all the backpacks using her Cri-cut machine.

9. CD Male Competition - May 20, 2023

- Held at Naperville Central High School.
- Sokol Spirit had 6 Boys compete.
- Many medals and ribbons were awarded to our boys.

10. CD Female Competition - May 20, 2023

- Held at Naperville Central High School.
- Sokol Spirit had 18 girls and 2 Junior girls compete.
- Many medals and ribbons were awarded to competitors from Sokol Spirit. We also had 2 1st place team trophies.

11. Central District Sokol Day Awards Picnic - May 21, 2023

- Held at Veterans Park in Lyons.
- Many class participants and members attended.
- Kevin Rutkowski and Jenn Baran cooked for our group including lots of hotdogs that our youth participants enjoyed.
- It was a beautiful day and fun was had by all!

Thank you to all BOI members who have worked so hard and have been so cooperative throughout the year. This Sokol season was a success because of your time and dedication. I hope that this positive momentum will continue throughout next year.

NaZdar!

Sis. Alix Fron

Sokol Spirit Physical Director

2022-2023 Information Technology Director's Annual Report
Bro. Robert Barcal

2022– 2023 was a slow year for technological activity at Sokol Spirit. A fire stick was purchased for use for any televisions in our building. We will be updating the cameras we have outside.

There are no major changes or updates to report.

Respectfully submitted,
Bro. Robert Barcal

2022-2023 Building Management Committee Annual Report
Bro. Mark Shrofe

Over the past year, we have had several individual and member group rentals in addition to our own events. We utilized grant money to have a new drinking fountain/bottle filler installed and touchless faucets. We have continued to have repairs done to our boiler over the last year and hope to stay on top of this with regular cleanings. We have been reviewing roof repair estimates from various companies and hope to have this project begin in the summer. Our plan for late summer, early fall would be to have the walls repaired and painted.

Our committee has created a “To Do List” to keep us on task with different repairs, purchases, etc.

Respectfully submitted by,
Bro. Mark Shrofe – BMC Chairperson

Bylaws Director's 2022-2023
Annual Report
Bro. Adam Wilt

The current Bylaws for Sokol Spirit are posted on the Unit website at:
<http://www.sokolspirit.org/membership/bylaws/>

During this past year I hosted a “two lies and a truth” segment about By-laws during most of our Monthly Membership Meetings. The game includes me listing two “fake” bylaws and one “true” one, and then allowing members to guess which is correct. The intent of this portion of the meeting is to educate our membership about our By-Laws. Most months the By-Laws presented are connected to issues discussed at the Unit level and often during the meeting.

There are no proposals for bylaw changes to this meeting, but here is an overview of the changes to the American Sokol Bylaw revision from the June 2022 Convention:

- The National Bylaws Committee Chair was removed as being a voted member of the Executive Board
- Pre-Convention committee meetings may be held virtually/remotely
- Secretary of the BOI will no longer be a convention delegate
- American Sokol Audit will now take place Annually (previously quarterly) and will no longer include records requests of the Financial Secretary
- Financial Secretary is no longer a member of the Budget & Finance Committee
- An external audit will be completed at the end of the fiscal year immediately *Break Sponsorship Display* prior to the convention (previously annually)
- The Audit committee is no longer limited to having membership exclusive to the Chicago area
- Items within the Bylaws will now be considered non-gender specific unless otherwise stated (previously “taken to mean both sexes, unless otherwise specified”)
- Several items were approved to change bylaws terms including - from Delegate to Member; from Member to Voting Member; adding “if necessary”; members to Units
- BOI Office Secretary is no longer included as a requirement to be appointed
- BOI to appoint a Youth Director (previously under Membership Director)
- Foundation Committee added responsibility of “acknowledging and/or publishing all donations”
- New Member Fee Eliminated

The convention did not accept the following proposed bylaw changes:

- Sokol Spirit’s proposal (among others) to eliminate the Board of Governors and include the District Presidents as voting members of the Executive Board
- Proposal to eliminate the parent member requirement
- Proposals to eliminate and/or reduce the number of Assistant Physical Directors as convention delegates from four to two
- Proposal for Budget & Finance Committee Representative to be a convention delegate
- Proposal for District President on BOG to not be allowed to serve on the Executive Board

Our District Bylaws were not changed at the meeting in November of 2022. There has been discussion regarding a proposal changing the title of Foundation Director for the district to a Foundation Representative to the American Sokol Foundation committee for consideration at the 2023 Central District Annual Meeting.

Nazdar!
Bro. Adam Wilt
Bylaws Director

Public Relations/Marketing 2022-2023 Annual Report
Sis. Kristen Kempson

Classes and events (i.e. Beer Club, wreath sale, golf outing) continued to be promoted through Facebook and Instagram. We joined a few additional local Facebook groups this year to help gain exposure locally. The Village of Brookfield launched a new website to promote local events called, Enjoy Brookfield. Here we posted a few of our events to the Community Calendar. I think the site is slowly gaining traction and we should continue to add our events to gain exposure to the community.

As for swag items, additional notepads were ordered earlier this year to hand out at events. Drawstring bags were purchased and the Sokol Spirit logo was placed on them. If budget permits us to purchase additional swag items, we should do so in order to have visuals around town (i.e. t-shirts, bags, water bottles, etc.).

We should continue to post and share other Sokol's events. It shows our support and community involvement throughout. Farmers Market is always a great event to show the community we are actively involved.

Educational Director's 2022-2023 Annual Report
Sis. Vera Wilt

Czech Classes have been held on Monday morning and Wednesday evenings since September, and are just wrapping up for the year. Monday classes are in person, and Wednesdays are virtual. That has been determined by the participants by what works for them. They are pretty much a break even financially, sometimes enrollment in one class balancing out the other. We have more competition from other places recently, with TG Masaryk school expanding their offerings and going virtual as well. There are also other virtual options. Some of the sources of recruitment went away with Covid limiting events where flyers were distributed. Some of our participants have continued for many years, but some of them have trouble getting around, and do not want to participate virtually. Some of our "life learners" no longer retain new information, and so the classes need to be revitalized somehow. We are planning to restructure classes in the coming class year, and will offer cultural opportunities and how to classes, and mini-courses focused on specific needs, such as travel or genealogy research, rather than run the school year with participants who only sign up for part time, or only do one or two out of 3 sessions, and forget each term what they learned last term.

Please let me know if there is an area of interest you want us to explore.

Movie nights have continued with Meribeth and John Tooke setting up and administering the program, and Pavlina Reichlova directing the group discussions after each movie. The schedule for the coming year has been prepared, with 8 movies running from September 2023 to May 2024 on the 3rd Friday of each month, except no film in January.

I participate in monthly unit meetings, share information from the district and National Educational Committees, provide translation services as needed, and participate in selection of the Ann Svec Scholarship winners.

I will do my best to serve the unit going forward, if re-elected.

Respectfully submitted,

Vera A. Wit

Financial Secretary's 2022-2023 Annual Report

Sis. Dorothy Becker

As financial secretary, I submitted the 2nd, 3rd, and 4th 2022 Quarterly reports to the ASO and the Central District. I did send the 1st 2023 Quarterly report to both the Central District and the National ASO and asked our treasurer to send the respective checks.

On the 1st Quarterly 2023 report forms, I reported a gain of 59 voting men and women. We lost a total of 38 voting members, due to termination, resignations, or death. According to the 1st Quarter ASO roster, we have 81 voting men, 183 voting women, 4 non-voting men and 2 non-voting women for a total of 270 members. We lost 10 long-time members this year.

The ASO member dues are \$35 per member, and they have waived the new member fee. The convention fee was raised to \$10 per member for a total of \$2,640. Thus, our annual dues totaled \$12,147.50. The database entries were due by March 31, and the billing for the 1st Qtr was e-mailed out to the Financial Secretary in April. The ASO has voted to change database companies, so the transition will take place in June 2023.

We paid the Central District \$321.25 for the 1st Qtr 2022 dues, \$321.25 for the 2nd Qtr 2022 dues, \$320 for the 3rd Qtr 2022 dues, and \$310 for the 4th Qtr 2022 dues along with the \$496 convention fee in the 4th Qtr. We paid \$337.50 for the 1st Qtr 2023 dues.

Sokol Spirit did not raise dues this year. An adult member pays \$70 per year. A student or a member that accumulated 60+ years of membership were asked to pay \$47 per year. The \$47 covers the dues we pay to the Central District and the ASO. Members with 60+ years of membership are considered honorary Sokol Spirit members, and they do not need to pay Sokol Spirit dues or the \$47 due the ASO or Central District. However, many of the 60+ members do donate the \$47 or more to our unit, and we thank them for their generosity. Unit dues were still payable along with the class fees as required by the ASO bylaws. Working with Activeworks for class fees and membership seems to be working well. Since the ASO has raised the convention fee this year, I may recommend that we raise the annual dues to our members.

As financial secretary, I wrote letters to the membership requesting dues starting in December 2022. I then sent second notice letters, and did get some positive feedback from the personal touch. I also called and e-mailed several members requesting dues. I am pleased to announce that everyone has paid this year—even some delinquent members from the past, and some who have rejoined.

As financial secretary, I again entered the youth membership into the ASO database. We currently have 88 youth members on the roster. ASO dues for youth members are now \$10 per member. A check was sent for \$880 to the ASO by our treasurer. Since we offered two separate sessions during the 2022-23 Sokol year, some youth dropped the second session, but others enrolled. While the youth member dropped from class, the adult member is still considered on the active roll until the end of December 2023.

The new ASO database system is being initiated in the summer of 2023. Classes are being offered to train on this new system. I will volunteer to learn the new system and remain as financial secretary for another year.

Dorothy Becker - Sokol Spirit Financial Secretary

Membership Director's 2022-2023 Annual Report

Bro. Howie Maskill

Our Unit was sad to lose the following long-time members since our last annual meeting. They will be dearly missed.

Mary Ann Satek – June 2022 – 70 year member
Agnes Proksa – July 2022 – 70 year member
Blanche Wostratzky – November 2022 – 79 year member
Frank Svestka – November 2022 – 47 year member
Marie Ptacek – December 2022 – 70 year member
Ellen Jeanne Schnabl – December 2022 – 73 year member
Lorraine M. Hynek – April 2023 – 69 year member
Emily Polacek – May 2023 – 87 year member
Joseph Prikaszky – May 2023 – 50 year member
Laddie Vanek – May 2023 – 74 year member
Lorraine Cerny – June 2023 – 16 year member

We once again gathered for our annual membership brunch on April 30th. The event had a Kentucky derby theme. There were 42 in attendance to celebrate our members and recognize those with milestone anniversaries. Eleven honorees were in attendance. We were happy to increase the number of pins presented and now give pins to those in attendance celebrating membership years in increments of 10 and 25 years.

This year I worked to update our membership email distribution list, to make sure all of our members are receiving regular communications.

For the next Sokol year we will be introducing a new membership benefit and will be sending out “Spirit Bucks” for members to us at Unit events. They will be mailed out with the summer newsletter.

We have done a great job maintaining our Unit membership. This is in part due to our large class sizes although there is still a need for improvement when it comes to engaging our newer families. Our many social events have also contributed to our membership growth.

In my next term I hope to create even more benefits of membership, coordinate at least one engagement event, and increase total members through a membership campaign.

Respectfully submitted,

Bro. Howie Maskill
Membership Director

Secretary's 2022-2023 Annual Report

Sis. Kathe Heetel

Taking on the role of Sokol Spirit Secretary this year I needed a little time to learn the ropes. I was tasked with sorting through incoming correspondence prior to every Unit meeting but most of it was electronic so Sis. Barcal received most of it in advance. At the monthly Unit meetings, I took minutes during the meetings. Several officers provided copies of their reports before or after the meeting which enabled me to take notes during the meeting but also best capture the essence of what they wanted to share with the Unit. After the meeting, I reviewed and compiled the notes and reports and posted them as Unit Meeting minutes on the Sokol Spirit website.

I was tasked with sending get-well notes to members who were sick or sympathy cards to the families of members who passed away.

In addition to the Secretary responsibilities, I also managed all correspondence for donations made to the Memorial, Newsletter and ADA funds. For each donation, an acknowledgment note was sent to the individual(s) of the loved ones for whom the donation was made and a thank you note was sent to the individual(s) who made the donation. This year we lost several of our older members who made significant contributions during their long-time dedication and membership in Sokol.

I also assisted in the transition to a new Newsletter Editor by providing training and a procedure guide, and made myself available for assistance as needed.

I hope our Spirit members make it a habit to read the Unit meeting minutes. Of course they serve as a historical record, but they also provide those who are not or cannot be as involved in the Unit stay in touch with what is discussed and happening. And there are a lot of good things happening, thanks to those who hold leadership or support positions and also to those who help out here and there. I am happy to be part of the Executive Board and a member of the best Sokol gym around.

Respectfully submitted,
Sis. Kathe Heetel
Secretary

Treasurer's 2022-2023 Annual Report

Sis. Jenn Baran

Attached are the income statements for the calendar year 2022 and 2023 through April. High level, I would say this year was maintaining the status quo. I was not able to dedicate as much time as I would have liked to improving current processes, but instead my focus was on maintaining them.

There was the one success of limiting the use of paper and enrolling in auto pay. All bills are sent electronically or can be obtained online and recurring bills are paid on a timely basis.

Last year, I mentioned how it would be beneficial to have another individual to work alongside me. I did have that person in Peggy, who was always willing to help and eager to learn. I take fault in not spending enough time with her to train her nor develop a structured plan on tasks that she could own. She was able to step in and help tremendously with filing and organizing the pile of bills that was constantly building through my rush to not fall behind. Next year, and throughout the summer, I will dedicate more time to make this working relationship beneficial for both parties.

Fundraiser reports have improved over the year and that has been thanks to Carol and all involved with each fundraiser. This year, there was not enough time between the idea and time to execute, but I would like to issue a full year recap as it relates to fundraisers. This will allow the opportunity to re-state any fundraisers that may have had late expenses or revenues.

Jennifer Baran

Treasurer – Sokol Spirit

Sokol Spirit
Income Statement
For the Four Months Ending April 30, 2023

	Current Month		Year to Date	
Revenues				
Income - Class Fees	\$ 11,711.59	42.74	\$ 11,711.59	42.74
Income - Czech Class Activity	1,376.06	5.02	1,376.06	5.02
Income - Unit Dues	2,269.24	8.28	2,269.24	8.28
Income - Fundraiser	5,833.92	21.29	5,833.92	21.29
Income - Memorials	1,535.00	5.60	1,535.00	5.60
Income - Donations	702.50	2.56	702.50	2.56
Income - BOD - Hall Rental	3,660.20	13.36	3,660.20	13.36
Merchandise Sales/Spirit Gear	<u>316.05</u>	1.15	<u>316.05</u>	1.15
Total Revenues	<u>27,404.56</u>	100.00	<u>27,404.56</u>	100.00
Cost of Sales	<u> </u>		<u> </u>	
Total Cost of Sales	<u>0.00</u>	0.00	<u>0.00</u>	0.00
Gross Profit	<u>27,404.56</u>	100.00	<u>27,404.56</u>	100.00
Expenses				
Fundraiser Expenses	3,901.33	14.24	3,901.33	14.24
Bank Charges	11.00	0.04	11.00	0.04
Insurance General Liability	(1,026.00)	(3.74)	(1,026.00)	(3.74)
Licences and Permits	11.00	0.04	11.00	0.04
Utilities - Electric	796.08	2.90	796.08	2.90
Utilities - Gas	6,037.90	22.03	6,037.90	22.03
Utilities - Sewer and Water	293.34	1.07	293.34	1.07
Utilities - Waste Pickup	628.62	2.29	628.62	2.29
Utilities - Snow Plow/Lawn Cut	1,040.00	3.79	1,040.00	3.79
Utilities - Pest Control	183.00	0.67	183.00	0.67
Utilities - Bldg Maintenance	3,073.00	11.21	3,073.00	11.21
Utilities - Internet	69.89	0.26	69.89	0.26

	Current Month		Year to Date	
Utilities - Telephone	53.67	0.20	53.67	0.20
Event Entry Fees	485.00	1.77	485.00	1.77
Gym Supplies & Equipment	1,681.26	6.13	1,681.26	6.13
Postage and Office Expense	789.33	2.88	789.33	2.88
Hall & Kitchen Supplies	850.52	3.10	850.52	3.10
Newsletter Expenses	67.52	0.25	67.52	0.25
Computer & Technology Expense	219.99	0.80	219.99	0.80
Advertising / PR / Marketing	242.88	0.89	242.88	0.89
Membership Fees Other Org	35.00	0.13	35.00	0.13
Payroll Tax Expense	756.02	2.76	756.02	2.76
Dues Payable	(3,171.50)	(11.57)	(3,171.50)	(11.57)
Delegate Fees Payable	25.00	0.09	25.00	0.09
Gymnastic Instructors Payroll	6,521.75	23.80	6,521.75	23.80
Czech Class Instructor Payroll	1,050.00	3.83	1,050.00	3.83
Programs Instructor Payroll	525.00	1.92	525.00	1.92
Other Expense	<u>325.00</u>	<u>1.19</u>	<u>325.00</u>	<u>1.19</u>
Total Expenses	<u>25,475.60</u>	<u>92.96</u>	<u>25,475.60</u>	<u>92.96</u>
Net Income	<u>\$ 1,928.96</u>	<u>7.04</u>	<u>\$ 1,928.96</u>	<u>7.04</u>

Sokol Spirit
Income Statement
For the Twelve Months Ending December 31, 2022

	Current Month		Year to Date	
Revenues				
Income - Class Fees	\$ 41,236.78	35.06	\$ 41,236.78	35.06
Income - Czech Class Activity	3,616.48	3.08	3,616.48	3.08
Income - Unit Dues	10,672.29	9.07	10,672.29	9.07
Income - Fundraiser	22,490.03	19.12	22,490.03	19.12
Income - Memorials	2,745.94	2.33	2,745.94	2.33
Income - Donations	7,728.62	6.57	7,728.62	6.57
Income - BOD - Hall Rental	20,046.03	17.05	20,046.03	17.05
Income Beer Purchases	(1,542.70)	(1.31)	(1,542.70)	(1.31)
Merchandise Sales/Spirit Gear	314.22	0.27	314.22	0.27
Income - Grants Rcvd	<u>10,294.00</u>	8.75	<u>10,294.00</u>	8.75
Total Revenues	<u>117,601.69</u>	100.00	<u>117,601.69</u>	100.00
Cost of Sales	<u> </u>		<u> </u>	
Total Cost of Sales	<u>0.00</u>	0.00	<u>0.00</u>	0.00
Gross Profit	<u>117,601.69</u>	100.00	<u>117,601.69</u>	100.00
Expenses				
Fundraiser Expenses	10,575.94	8.99	10,575.94	8.99
Bank Charges	48.00	0.04	48.00	0.04
Insurance General Liability	16,652.00	14.16	16,652.00	14.16
Insurance Sports Liability	1,204.00	1.02	1,204.00	1.02
Insurance - Workmen's Comp	1,643.00	1.40	1,643.00	1.40
Insurance Liquor Liability	350.00	0.30	350.00	0.30
Licences and Permits	811.00	0.69	811.00	0.69
Utilities - Electric	3,088.83	2.63	3,088.83	2.63
Utilities - Gas	11,825.55	10.06	11,825.55	10.06
Utilities - Sewer and Water	1,120.15	0.95	1,120.15	0.95

	Current Month		Year to Date	
Utilities - Waste Pickup	2,250.12	1.91	2,250.12	1.91
Utilities - Snow Plow/Lawn Cut	3,952.00	3.36	3,952.00	3.36
Utilities - Pest Control	659.00	0.56	659.00	0.56
Utilities - Bldg Maintenance	16,540.19	14.06	16,540.19	14.06
Utilities - Internet	829.74	0.71	829.74	0.71
Utilities - Telephone	125.22	0.11	125.22	0.11
Utilities - Building Supplies	449.48	0.38	449.48	0.38
Event Entry Fees	785.00	0.67	785.00	0.67
Czech Class Expenses	38.49	0.03	38.49	0.03
Gym Supplies & Equipment	4,200.90	3.57	4,200.90	3.57
Postage and Office Expense	1,658.97	1.41	1,658.97	1.41
Hall & Kitchen Supplies	373.25	0.32	373.25	0.32
Maintenance - Supplies	1,025.84	0.87	1,025.84	0.87
Newsletter Expenses	898.85	0.76	898.85	0.76
Computer & Technology Expense	338.91	0.29	338.91	0.29
Advertising / PR / Marketing	1,780.45	1.51	1,780.45	1.51
Membership Fees Other Org	101.22	0.09	101.22	0.09
Conferences Expense	685.00	0.58	685.00	0.58
Payroll Tax Expense	2,544.20	2.16	2,544.20	2.16
Dues Payable	10,148.50	8.63	10,148.50	8.63
Delegate Fees Payable	30.00	0.03	30.00	0.03
Officer Remuneration	1,100.00	0.94	1,100.00	0.94
Gymnastic Instructors Payroll	11,277.00	9.59	11,277.00	9.59
Czech Class Instructor Payroll	3,140.00	2.67	3,140.00	2.67
Programs Instructor Payroll	2,625.00	2.23	2,625.00	2.23
Other Expense	663.43	0.56	663.43	0.56
	<u>115,539.23</u>	98.25	<u>115,539.23</u>	98.25
Total Expenses				
	<u>115,539.23</u>	98.25	<u>115,539.23</u>	98.25
Net Income	\$ <u>2,062.46</u>	1.75	\$ <u>2,062.46</u>	1.75

2nd Vice President's 2022-2023 Annual Report
Sis. Carol Shrofe

As 2nd Vice President my duties were to complete reports for all of the unit's fundraisers. I would work with the committee to get all the bills together and income and then turn it into the Treasurer so she could reimburse for all the expenses.

All reports were completed with copies of the receipts attached and given to the Treasurer to be filed in the office.

There were times when I went to the bank for the treasurer to make deposits and also withdraw money for start ups for the fundraiser.

Respectfully Submitted,

Carol Shrofe
2nd Vice President

1st Vice President's 2022-2023 Annual Report
Sis. Cassie Croft

As Sokol Spirit's 1st VP for another year, I continued my commitment to assisting the executive board and President in the growth of the unit. I coordinated our booth at the Farmer's Market again in the summer. 17 class registrations mentioned that they learned about us at the Brookfield Farmers Market-so we should continue our presence there. Having the wheels there is always a treat, and having our instructors there to talk about the class structure is very helpful when talking with parents. We will be at the market the following days this summer: June 17, July 15, 29, August 5, 19 and September 9. My goal this year is to ensure we can gather some more data at registration to continue to see the impact of the market on new membership.

Last year I had hoped to include more youth-centered activities at Oktoberfest, and we had multiple games and booths available to kids to take part in. A craft area and the youth hockey table were both new additions this year. We did book the fire truck to be there, but unfortunately there was a local emergency. We'll try again next year! Overall I try to take a leadership role and assist best I can with all of our fundraisers and events, including to continue to run the wreath sale and helping with the membership brunch celebration.

I have taken on what is arguably the most social event we have at Spirit, the Beer Club. It's doing well as a gathering place and makes at least \$100 each month. I've designed it to not be a fundraiser we rely on for funds per se, rather a community building event, hopefully getting members to attend who aren't participating in our classes.

I have committed to this position for the 2023-2024 season. For the next Sokol year, I do hope to create some more social events with our membership chair like we hoped to this year, still interested in a family bowling day, or an event in our parking lot (not to the scale of Oktoberfest!) to bring all membership groups together.

President's 2022 - 2023 Annual Report
Sis. Kathy Barcal

Over the past year, Sokol Spirit has seen an increase in membership, class sizes, fundraising attendees, types of classes offered and community involvement. I am so appreciative of the leadership and dedication from our Executive Board, Board of Instructors and Building Management Committee over the last year.

During the past twelve months, our Board of Instructors has done a phenomenal job in continuing to make our classes and other events successful. To date, our class sizes have increased and some have had to be capped! The BOI has some new instructors, assistants and helpers on the board. Pound, Strong and Pickle ball are new classes that have been offered through the year. The BOI held two types of family events at our gym. The winter show in December which brought in many families and friends. Then in the spring, a Family Fun Fair was held in our gym and lower hall for everyone. Thank you to our BOI, and Sis. Alix Fron for all you do to continue to make our programs a success for our unit.

Sokol Spirit has had a year filled with many fundraisers and socials. Our in person events include our Oktoberfest, Holiday Vendor Fair, Spaghetti Dinner, Pancake Breakfast, Flapjack Volleyball Tournament. Our World Beer Club has grown over the years and we continue to host this event on the third Friday of each month. We have a few fundraisers that are not in person such as our wreath sale in December, Super Bowl Squares and an occasional raffle. One event that we have continued to host is our Membership Brunch where we honor those members celebrating a membership milestone. Thank you to all our members who have supported our events this past year. We could not have done it without your support!

Sokol Spirit offers educational programs with our Czech language classes and our monthly Czech Film events. Thank you to our Educational Director, Vera Wilt for all you do to keep Sokol one of the few units that still offer Czech language classes. Thank you to Sis. Meribeth Tooke for organizing our monthly Czech film series.

We would not be able to do all we do in our building if it wasn't for the continued efforts of our Building Management Committee led by Bro. Mark Shrofe. The BMC continues to keep our building clean and safe and continue to work on improvements all year long.

We continue to reach out to our community by participating in the Brookfield Farmer's Market over the summer. Sokol Spirit maintains their membership with the Brookfield Chamber of Commerce who we have collaborated with us over the last year with events. We communicate our events, classes, etc. through Facebook, Instagram and our website.

Sokol Spirit truly exemplifies our mission by providing fitness and community for individuals and families through physical, educational, cultural and social programming. I would like to thank EVERYONE who have contributed to Sokol Spirit's success over the last year. I look forward to the coming year and serving as your President.

Nazdar! Sis. Kathy Barcal

SOKOL SPIRIT NOMINATING COMMITTEE BALLOT

Sokol Spirit S.O.P. Form # I.A. 6.11

Nominating Committee presenting the 2023-24 ballot:

Sis. Kathy Barcal, Bro. Adam Wilt, Bro. Howard Maskill, Sis. Sarah Heth

SOKOL SPIRIT BALLOT for 2023-2024 presented on Wednesday, June 7, 2023

EXECUTIVE BOARD DIRECTORS

President:	Kathy Barcal
First (1 st) Vice President:	Cassie Croft
Second (2 nd) Vice President:	Carol Shrofe
Treasurer:	Jenn Baran
Secretary:	Kathe Heetel
Financial Secretary:	Dorothy Becker
Membership Director:	Howie Maskill
Information Technology Director:	Bob Barcal
Public Relations/Marketing Director:	Kristen Kempson
Educational Director:	Vera Wilt
By-Laws Director:	Adam Wilt
Comptroller:	Peggy Ulrich

Endorsement of Committee Selected Directors:

Men's Physical Director:
Women's Physical Director:
Building Management Director:

Other Committees:

Newsletter Editor/Fund	Linda Baran
Falcon Key Club	Barb Bossany
Webmaster	Adam Wilt & Howie Maskill

ELECTED SPECIAL COMMITTEES at the annual meeting:

AUDIT COMMITTEE: (A three (3) year rotation of terms for 3 members)

1. 2023-2026: **Mary Novak**
2. 2021-2024: **Ashley Croft**
3. 2022-2025: **Diana Rhodes**

BUDGET and FINANCE COMMITTEE: (A three (3) year rotation of terms for 5 members)

1. 2023-2026: **Dave Kakareka**
2. 2021-2024: **Kevin Rutkowski**
3. 2022-2025: **Bob Barcal**
4. Ex-officio: **Jenn Baran** (Treasurer)
5. Ex-officio: **Kathy Barcal** (President)

BUILDING MANAGEMENT COMMITTEE: (A two (2) year rotation of terms for 8 members and one (1) year for 3 members.)

New 2-year term

- | | |
|------------------------------------|---------------------------------------|
| 1. 2023-2025: Eric Kostecki | 2. 2023-2025: Kevin Rutkowski |
| 3. 2023-2025: Bob Barcal | 4. 2023-2025: Michael Gonzalez |

Endorsement for 2nd-year on Committee

- | | |
|----------------------------------|------------------------------------|
| 1. 2022-2024: John Bazata | 2. 2022-2024: Alex Maskill |
| 3. 2022-2024: Mark Shrofe | 4. 2022-2024: Howie Maskill |

Members-at-Large (1 year term)

1. 2023-2024: **Peggy Ulrich**
2. 2023-2024: **John Tooke**
3. 2023-2024: **Adam Wilt**

OTHER ELECTIONS.....

DELEGATES/REPRESENTATIVES to Affiliate Organizations:

Brookfield Chamber of Commerce (Various meeting times)

Representatives: Bob Barcal & Kathy Barcal & Vera Wilt

Czech-American Congress (1st Thursday PM meeting)

Delegate: 1. Adam Wilt 2. Barb Bossany

Bohemian National Cemetery (1st Wednesday PM meeting) Election January

- | | |
|--------------------------|----------------------|
| 1. Angie Bultas | 3. John Tooke |
| 2. Meribeth Tooke | |

Central District of the American Sokol Organization (3rd Wednesday PM meeting) Election November

- | | |
|------------------------|----------------------|
| 1. Kathy Barcal | 4. Bob Barcal |
| 2. Adam Wilt | 5. Sarah Heth |
| 3. | |

Tabor Hills/Bohemian Nursing Home (Quarterly meetings usually in Naperville home)

1. **Angie Bultas**
2. **Carol Rocush**

Respectfully submitted,

2023-2024 Sokol Spirit Nominating Committee

Sis. Kathy Barcal Sis. Sarah Heth Bro. Adam Wilt Bro. Howard Maskill

SOKOL SPIRIT EVENTS CALENDAR
TENTATIVE
2023 – 2024

2023

June

- 7 – 2023 Annual Membership Meeting**
(email infor@sokolspirit.org for details)
- 16 – World Beer Club**

August

- 19 – Golf Outing**

September

- 9 – Oktoberfest**
- 11 – 15 Classes Begin**
- 15 Czech Film Event & World Beer Club**

October

- 20 – Czech Film Event & World Beer Club**

November

- 4 – Spaghetti Dinner**
- 5 – Central District Annual Meeting (Tentative)**
- 11 – Holiday Vendor Fair**
- 20 -26 – No Classes/Thanksgiving Week**

December

- 15 – Winter Show, Czech Film Event & World Beer Club**
- 18 – 31 - No classes**

2024

January

- 1 – 7 No Classes**
- 19 – World Beer Club**
- 28 – Pancake Breakfast & Flapjack Open Volleyball Tournament**

February

16 – Czech Film Event & World Beer Club

24 – Trivia Night Event (Tentative)

March

15 – Czech Film Event & World Beer Club

25 – 31 No Classes – SPRING BREAK (Tentative)

April

19 – Czech Film Event & World Beer Club

20 – Family Fun Fair (Tentative)

28 – Membership Brunch

May

17 – Czech Film Event & World & World Beer Club

19 – Central District Sokol Day (Tentative)

June

5 – Annual Membership Meeting

(email info@sokolspirit.org for details)

21 – World Beer Club