



Unit Meeting Minutes – December 4, 2024

Meeting called to order by Sis. Kathy Barcal, President, at 7:43 p.m. and Pledge of Allegiance

Meeting minutes approvals:

November 2024 Unit meeting minutes: Bro. John Bazata motioned, Sis. Sarah Heth seconded. Approved.

Correspondence:

Bohemian National Cemetery and Tabor Hills sent solicitations for donations. Request has been tabled to the January 2025 meeting.

Presentation of Bills:

Presented by Sis. Dorothy Becker for membership mailing stamps and labels. \$88.16.

Presented by Bro. Adam Wilt:

For two tablets (approved at Nov 24 meeting not to exceed \$300): \$327.80

For two tablet cases: \$21.90

Motion to reimburse by Sis. Lauren Wilt, second by Sis. Carol Shrofe.

Treasurer's Report: Presented by Sis. Jenn Baran

General operating account:

Beginning balance	\$ 36,619.72
Income	\$ 11,340.33
Expenses	\$ (22,847.62)
Ending balance	\$ 25,112.43
Loss since Nov meeting	\$ (11,507.29)

Memorial Fund: \$ 4,997.95 (no change)

ADA Fund: \$ 3,036.71 (no change)

November needs to be reconciled.

Motion to approve by Sis. Lauren Wilt, seconded by Sis. Wendy Sanders.

Building Management Director's Report: Presented by Bro. Adam Wilt from November 21, 2024 meeting

Building Usage

Leases/Events

(Edit contract so Members must mop and clean after rental, part of only paying \$100). Peggy will need assistance with mopping given all the rentals and snow/salt is starting. Perhaps raise members' rental to \$200 starting in 2025. Create a second page to contract listing criteria for cleaning.

- Mopping
- Tables and Chairs back the way you found it
- Take trash out
- Etc.

Building Items

- Water Pumps/Flood Control
 - Howie contacting Jerry Jones

- Mark going to inquire about leads from Preferred Plumbing
- Eric's lead is the back-up option
- Boiler Maintenance/Planning - Getting maintenance
 - Proceeding with Heat Engineering for \$1,756 - Includes replacing 2 steam traps, all nipples, start & test, and 1 year warranty.
- Parking Lot Cracks - Howie (talking with Tyler)
 - Tyler recommended repair in the lot by the manhole. – Revisit in Spring when temperature is appropriate. Suggestion is to put concrete around the manhole.
- Status Updates
 - RPZ Valves Certification - Mark has scheduled Cryer to complete this work.
 - 3rd Floor Closet Door - Eric installed Door, still needs trim and door handle.
 - Fire Extinguishers - Peggy getting refilled/charged (December)
 - Roof report - Kathy to ask for priorities to be identified for the BMC
 - Liquor License Renewal - Complete – Payment Complete per Jenn
 - Outlets in Gym – Mark to check on them.
 - Light Up Sign – Works now
- A/C unit in the classroom - Needs to be removed for winter. Removed on 11/21/24.
- Women Bathroom – Holes in Wall (Mark contacting Jack to repair)
- Kathy to include in newsletter to all members if anyone wants to volunteer or is in a trade that could help with building maintenance.
- Michael to clean dryer vent in office. Found 2 bats in outside vent.

Jack would like to extend his rental contract. This discussion will be tabled to a later date once 2025 prices for rentals are determined.

Motion to approve BMC report by Bro. Bazata, seconded by Sis. Jenn Baran.

Board of Instructors Director's Report: Presented by Sis. Lauren Wilt from November 19, 2024 meeting.

New Business

- Winter gym show will be held on December 20, 2024, 6:30PM. We will have 1 canned item as the entrance fee donation. Vera has reached out to Jim to be Santa and he will be available. We will have cookies, chips, and a hot chocolate bar.
- Fun Fair Need volunteers as Lauren will be having her baby around then and unable to assist. Lauren will start reaching out to the contacts for that. We will have snacks and the bar open for sales.

Unfinished Business

- Still trying to coordinate a date for CPR training with the other gyms.
- Need someone to run the Flapjack open.
- Lauren will be getting videos and information on the cal's and all class.

Important dates listed on the agenda

- No Classes/Thanksgiving Week - November 25-29, 2024
- ShamRock-n-Rolling Competition - March 15, 2025
- CD All-Around Competition - May 17, 2025
- Sokol Day - May 18, 2025
- National Slet - June 25-29, 2025

Executive Board Reports & Upcoming Events:

- Financial Secretary: Sis. Dorothy Becker reports dues letters went out which are due January 1. She requested a weekly report to show dues updates. Sis. Sarah Heth can provide.
- Membership Director: Bro. Howie Maskill reports to Save the Date: March 2 for annual membership event. Mardi Gras theme. More information coming.
- Education Director: Sis. Vera Wilt reports Czech classes are in monthly blocks. They will restart in January with 5-week sessions through March.

- Bylaws Director: Bro. Adam Wilt did not have a report but will have ideas prior to annual meeting. Please notify Bro. Wilt if you have any bylaws ideas.

Events:

- Wreath Sale: Sis. Cassie Croft reports this year there were 62 pieces sold which is more than last year. It is still to be determined if the wreath sale will be held next year. The bill has not yet been received to know what the final figures are.
- Vendor Fair: Sis. Carol Shrofe reports there were 49 vendors at \$40/table.
 - Income: \$3,129.00
 - Expenses: \$354.02
 - Vendor Fair Profit (table rentals, raffles and concessions): \$2,774.98.
- Chamber of Commerce After Hours event: Tabled to discuss hosting at a future meeting.
- Pancake Breakfast/Flapjack: 1/26/2025
 - Cost: \$10 adult/\$5 child
 - Time: 7:30am – 11am
- Newsletter: Submissions due to December 6 for December newsletter
- World Beer Club: Sis. Mary Novak, Bro. Howie Maskill and Sis. Kathy Barcal will coordinate the December WBC. Volunteers are needed for future dates.
- PR/Marketing:
 - The InkYourWear set up is completed after a \$49 set up fee. The store is open.
 - A flyer was created and 2,500 were printed to be included in the swag bag for the Brookfield KindleMarket.
- Discussion about the greeting card fundraiser came up following the mention at the October Unit meeting. A mailing will go out announcing the Pancake Breakfast/FlapJack, Fun Fair, Membership event and Greeting Card fundraiser in January.

Delegate Announcements:

No reports by Central District, Bohemian National Cemetery, or Tabor Hills delegates.

New Business:

The search for purchasing an EZ printer/copier is in the works to replace our current printer/copier.

Unfinished business:

Spaghetti Dinner recap/reflection. We need to figure out a way to reduce expenses, raise prices and extend hours (maybe 4:30-7:30) for next year.

For the good of the order:

Next meeting date changed from first Wednesday (due to the NY holiday) to Wednesday, January 8, 2025 at 7:30pm. Bring snacks for 7pm social.

Meeting adjourned at 8:38pm.

Respectfully submitted by Sis. Kathe Heetel, Secretary