Unit Meeting Minutes – November 4, 2026

Meeting called to order by Sis. Kathy Barcal, President, at 7:38pm, & Pledge of Allegiance. Announcement of passing of long-time former Spirit member David Satek on November 1, 2026.

Meeting minutes approvals:
October 2026 Unit meeting minutes: Sis. Vera Wilt motioned to approve as recorded, Sis. Lauren Wilt second. Approved.

Correspondence: None

Presentation of Bills:
- $7.72 for reimbursement from Holiday Baking event - Sis. Vera Wilt
- $99.00 for October 2026 SpiritNews and Spirit Bucks printing – Sis. Kathe Heetel
- $15.20: $7.20 for Spaghetti dinner Facebook ad, $8.00 for Vendor Fair Facebook ad–Sis. Alix Fron

Motion to pay bills/reimburse by Sis. Vera Wilt. Sis Lauren Wilt second. Approved
Bro. Bob Barcal also reminded the unit of the $250 marketing ad allowance from Central District. It was decided that the Facebook ads and a new Farmers Market banner will be purchased and receipts submitted to apply for reimbursement from CD. Also, SafeSport refunds are also available.

Treasurer's Report: Provided by Sis. Jenn Rutkowski

General operating account:

Beginning balance	$ 28,572.93
Income	$ 5,141.73
Expenses	$ (12,775.92)
Ending balance	$ 20.938.74
Gain since June meeting	$ (7,634.19)

Memorial Fund:

Beginning balance	$ 16,588.10
Income	$ 5,000.00
Ending balance	$ 21,588.10

ADA Fund: $ 3,336.71 (no change)

Sis. Rutkowski reports:
- There is still a $30 unreconciled balance dating back to March.
- September has been officially reconciled and payroll expenses recorded. This form has been updated with the new amounts. There were two assistant coaches that will be double paid for October as I needed additional information in order to pay for September.
- The largest annual insurance payment did not process in October. Instead, it came out early November for $11,321.
- The amounts above are an estimate as they are not fully reconciled.
- We did get a donation match of $1,000 from Gallagher and $400 from HAVI. These are in the general checking account.
- The $5,000 transfer from summer bills has been moved back to the Memorial fund. There is still a $30 unreconciled balance dating back to March.

- We did complete set up of a new Memorial Fund we can use in EJ to take advantage of the money markets, but no funds have been transferred yet.

Motion to approve the report by Sis. Vera Wilt, second by Sis. Dorothy Becker. Approved.

Building Management Director's Report: Presented by Bro. Adam Wilt

- Bro. Mark Shrofe is meeting with the boiler installers for a check-up.
- Bro. Howie Maskill is working on the Donor Wall.
- BMC is determining the placement of various pictures in the lower hall.
- Building clean-up is scheduled for Saturday, January 16, 2027. Lunch will be served to those who help. Bro. John Bazata made a motion to allow up to $200 for lunch, Sis. Vera Wilt second. Approved.
- Bro. Shrofe is also working on seeking vendors to paint the doors, and will work on the outlets and lights by the roof.
- Bro. Bob Barcal is working on the ladder.
- Finally, BMC is looking into lighting for the parking lot, and seeking vendors for quotes for the apartment renovation.

Board of Instructors Director's Report: Presented by Sis. Lauren Wilt (Sept 15, 2026 meeting)

- Halloween Party: Flyers for candy and the party are being handed out in class. Sis. Wilt will get new bags and will leave for candy sorting. Juniors will help with sorting candy, and if they cannot finish, the women's class will help. Will have games set up for classes. TP to be dropped off at the gym for Mummy Wrap and ornaments for decoration during the party. Sis. Rini requests reimbursement for Halloween candy. $22.10.
- Trim a Tree: We will be decorating ornaments during the Halloween parties. Trim a Tree will be on November 7 from 11am – 12pm at the Zoo. Please announce in class and let parents know if they need passes and parking.
- Track and Field: To be completed during class and results to Sis. Wilt and Sis. Rini by Nov 6 for submission.
- Equipment Update: T-trainer purchased ($1844.49) this was approved prior.
- Turkey Time Tumble: Coaches to talk to class parents and get numbers to Sis. Wilt and Sis. Rini by November 3.
- Winter Show: Date set for 12/18/26. Will have more details in November for parents.
- AAU/Safesport/CPR: Will need AAU for Slet this year. If you already registered through USAG please be sure to also get AAU certification. Reimbursement to Sis. Rutkowski and confirmation of registration to Sis. Wilt and Sis. Rini.
- Participant Shirts: Working to order to hand out at Christmas show as this was the easiest way of disbursing and ensuring attendance last year.
- Website: Need coach pictures and bios to update website.
- Exhibition: Date pending and will revisit at November Meeting.
- Next Meeting: November 10 @ 7:30pm

Upcoming BOI events:

- Halloween Parties 10/26-10/29
- Central District Track and Field - Due November 7, 2026
- Brookfield Zoo Trim a Tree - November 7, 2026
- Central District Turkey Time Tumble - November 14, 2026
- Fall Break - November 23rd - 27th, 2026
- Winter Show - December 18th, 2026

Motion to approve $22.10 reimbursement to Sis. Rini for Halloween candy by Bro. John Bazata. Second by Bro. Bob Barcal. Approved.

Executive Board reports:

Financial Secretary: Sis. Dorothy Becker reports third quarter dues of $308.75 were paid to Central District but not ASO. Spirit has 147 members, including dual members. On the first Monday of the month, Sis. Becker will be attending a database meeting to learn the system.

Membership: Bro. Howie Maskill discussed the next membership event tentatively set for April 30, 2027.

Education: Sis. Vera Wilt reports Czech language classes are going fine. Holiday Baking Night/Bohemian Bake and Share was held on Friday, October 30. 13 people attended and there were 3 instructors. Income was $110.00. It was a fun event.

PR/Marketing: Sis. Alix Fron submitted ads for content to align with American Sokol marketing.

Newsletter: Bro. Maskill reports the deadline for content inclusion in the December 2026 newsletter is November 16. Please send photos and articles.

World Beer Club: November, December and January all have coverage.

Events:

- Brookfield Zoo Trim a Tree – Saturday, November 7, 11am
- Spaghetti Dinner – Saturday, November 7, 4:30-7:30pm, same pricing as last year.
- Wreath orders due Friday, November 13, pick up November 21st between noon and 1pm
- Central District Annual Meeting – Sunday, November 8 at Sokol Tabor
- Vendor and Craft Fair – Saturday, November 14 9am-3pm
- Czech movie series and World Beer Club – Friday, November 20

Delegate announcements:

- Central District Annual Meeting: November 8, 2026 at Sokol Tabor. Breakfast at 8am, meeting starts at 9am. Sis. Kathy Barcal mentioned that she will propose that the CD 1st and 2nd VP positions merge.
- Bohemian National Cemetery – Sis. Angie Bultas reports that BNC will be celebrating their 150th anniversary on April 11, 2027. $100/person for tickets. She also said they are asking for Sokol speakers for the anniversary event.
- Tabor Hills – No report.

New Business:

- November 7th Spaghetti Dinner shopping list and sign up list have been started.
- Trim A Tree will be held on November 7 at 11am
- Wreath Sale – orders by November 13, pick up November 21.
- Sokol Tabor's 160th anniversary will be celebrated November 14 at Fitzgerald's. $100/ticket.

Unfinished Business:

- Oktoberfest recap – N/A
- Flu Clinic recap – Bro. Maskill reported that 5 people attended. He say maybe next time it needs to be scheduled earlier in the year before people get their flu shots and in the evening (e.g. Monday night in September?).

For the good of the order:
Next meeting will be held on Wednesday, December 2, 2026.

- Social at 7:00pm, Unit meeting begins at 7:30pm

Meeting adjourned 8:22pm

Attendance: 16 members

Respectfully submitted by Sis. Kathe Heetel, Secretary