



**2014 Annual  
Membership Meeting**

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## ***Spirit Membership Meeting Agenda June 4, 2014***

*1) Call to Order – Sign-In Sheet Distributed around room (7:00 p.m.)*

*2) Pledge of Allegiance (7:00 – 5 minutes)*

*3) Approval of Minutes (7:05 – 5 minutes)*

*4) Correspondence (7:10 - 3 minutes)*

*5) Treasurer's Report (7:13 - 2 minutes)*

*a) Presentation of Bills*

*6) Board of Instructors Updates (7:15 – 5 minutes)*

*7) Building Management Committee Updates (7:20 – 5 minutes)*

*8) Sunshine Report (7:25 – 2 minutes)*

*10) New Business (7:27 – 2 minutes)*

*a) Oktoberfest*

*11) Unfinished Business (7:29– 2 minutes)*

*a) Approval of Bills*

*12) For the good of the order (7:31 – 1 minute)*

*13) Adjourn – Next Unit Meeting on September 3, 2014*

## **2014 Sokol Spirit Annual Membership Meeting Agenda - June 4, 2014**

### **1) Call to Order**

### **2) Important Dates for 2014-2015 Sokol Season**

### **3) Delegate and Committee Reports**

- a) Junior Board Annual Report
- b) Masaryk Czech School
- c) Bohemian National Cemetery
- d) Central District
- e) Czechoslovak American Congress
- f) Audit Committee Report
- g) Finance Committee Report

### **4) Executive Board Officer Reports**

- a) Bylaws Director
- b) Education Director
- c) Information Technology Director
- d) PR/Marketing Director – Position Vacant (No Report)
- e) Building Management Committee Director
- f) Mens' & Womens' Director/BOI
- g) Membership Director
- h) Financial Secretary
- i) Treasurer
- j) Secretary
- k) 1<sup>st</sup> & 2<sup>nd</sup> Vice President
- m) President

### **5) Unit By-Laws Proposals**

- a) No By-Laws Proposals Presented

### **6) Salaries/Remuneration of Officers**

### **7) Report of the Nominating Committee**

### **8) Election of Officers**

### **9) Installation of Officers**

### **10) New Business**

- a) Membership Dues Discussion for 2015 Year

### **11) Unfinished Business**

### **12) For the good of the order**

- a) Summer Unit Business Motion
- b) Next Unit Meeting on Wednesday, September 3, 2014
- c) 2014 Annual Meeting on Wednesday, June 3, 2015

### **13) Adjourn**

# **SOKOL SPIRIT NOMINATING COMMITTEE BALLOT**

Sokol Spirit S.O.P. Form # I.A. 6.11



**Nominating Committee presenting the 2014 - 2015 ballot:** Adam Wilt, Kathy Barcal, Howie Maskill & Mark Shrofe

Note: This appointed committee of three (3) members includes at least one Executive Board Director; a Past President; and two At-Large Members.

**SOKOL SPIRIT BALLOT for 2014 - 2015** presented on the 1<sup>st</sup> Wednesday of June at the Annual Meeting:

## **EXECUTIVE BOARD DIRECTORS**

***\*\*Nominations from the floor are called only once\*\****

President:	<b>Vera Wilt</b>
First (1 <sup>st</sup> ) Vice President:	<b>Kathleen Barcal</b>
Second (2 <sup>nd</sup> ) Vice President:	<b>Lauren Wilt</b>
Treasurer:	<b>Robert Barcal</b>
Secretary:	<b>Cassie Croft</b>
Financial Secretary:	<b>Dorothy Becker</b>
Membership Director:	<b>Dorothy Becker</b>
Information Technology:	<b>Mike Drobick</b>
Public Relations/Marketing Director:	<b>Jennifer Keefe</b>
Educational Director:	<b>Meribeth Tooke</b>
By-Laws Director:	<b>Bernie Babka</b>

## **Endorsement of Committee Selected Directors:**

Men's Physical Director:	<b>Howard Maskill</b>
Women's Physical Director:	_____
Building Management Director:	<b>Mark Shrofe</b>

## **Other Committees:**

Historian	_____
Sunshine Hostess	<b>Blanche Wostratzky</b>
Unit Meeting Hostess	_____
Newsletter Editor	<b>Kathe Heetel</b>
Falcon Key Club	<b>Dorothy Becker</b>
Exhibition Ad Book Chair	<b>Barb Bossany &amp; Kathe Heetel</b>
Flag Monitor	_____
Memorial Fund	<b>Helen Sevcu</b>

## **ELECTED SPECIAL COMMITTEES at the annual meeting:**

### **AUDIT COMMITTEE: (A one (1) year rotation of terms for 3 members)**

- 1. 2014-2015:** Adam Wilt ***\*\*Nominations from the floor are called only once\*\****
- 2. 2014-2015:**
- 3. 2014-2015:**

### **BUDGET and FINANCE COMMITTEE: (A three (3) year rotation of terms for 5 members)**

- 1. 2014-2015:** Treasurer as Ex-Officio ***\*\*Nominations from the floor are called only once\*\****
- 2. 2014-2015:** President as Ex-Officio
- 3. 2014-2016:** Bernie Babka
- 4. 2014-2015:** Mark Shrofe
- 5. 2014-2017:** Meribeth Tooke

## SOKOL SPIRIT NOMINATING COMMITTEE BALLOT (CONT.)

Sokol Spirit S.O.P. Form # I.A. 6.11



**BUILDING MANAGEMENT COMMITTEE:** (A two (2) year rotation of terms for 10 members and one (1) year for 3 members.)

### New 2 Year Term

1. 2014-2016 : *Adam Wilt*
2. 2014-2016 : *Mark Shrofe*
3. 2014-2016 : *Josh Suvetor*
4. 2014-2016 : \_\_\_\_\_

### Members-at-Large...term up 2015

1. 2014-2015 : *Elmer Kulousek*
2. 2014-2015 : *Bernie Babka*
3. 2014-2015 : *John Tooke*

### Endorsement for 2<sup>nd</sup>-year on Committee....term up 2015

1. 2013-2015 : *Dorothy Becker*      **\*\*Nominations from the floor are called only once\*\***
2. 2013-2015 : *Milissa Dropka*
3. 2013-2015 : *CJ Rocush*
4. 2013-2015 : *George Lacina*

## **OTHER ELECTIONS.....**

### **DELEGATES to Affiliate Organizations.....**

#### **Brookfield Chamber of Commerce (Various meeting times)**

*Robert & Kathleen Barcal*      **Alternate:** \_\_\_\_\_

#### **Czech-American Congress (1<sup>st</sup> Thursday PM meeting)**

*JoAnne Bazata*      **Alternate:** *Vera Wilt*

#### **Bohemian National Cemetery (1<sup>st</sup> Wednesday PM meeting) Election January**

1. *Angie Bultas*      2. *Meribeth Tooke*      3. \_\_\_\_\_      4. \_\_\_\_\_

#### **Central District of the American Sokol Organization (3<sup>rd</sup> Wednesday PM meeting) Election November**

- |                        |                         |
|------------------------|-------------------------|
| 1. <i>Bernie Babka</i> | 4. <i>Adam Wilt</i>     |
| 2. <i>Ellie Babka</i>  | 5. <i>Howie Maskill</i> |
| 3. <i>Agnes Pajer</i>  | 6. <i>Lauren Wilt</i>   |

#### **Tabor Hills/Bohemian Nursing Home (Quarterly meetings usually in Naperville home)**

- |                              |          |
|------------------------------|----------|
| 1. <i>Angie Bultas</i>       | 4. _____ |
| 2. <i>Helen Sevcu</i>        | 5. _____ |
| 3. <i>Blanche Wostratzky</i> | 6. _____ |

#### **T. G. Masaryk School and Building (Last Monday of the Month) Delegate Fee/Election January**

1. *John Tooke*      2. *Meribeth Tooke*      3. \_\_\_\_\_

When completed a copy is given to the secretary and president before the Nominating Chair takes over the meeting for elections. Then if there are any challenges, a hand or written vote is taken and recorded. If an absentee ballot is voted at the May Membership Meeting, the entire proposed ballot will be sent out with the Annual Meeting notification.

**By-Laws Director Annual Report 2013-14 – Brother Bernie Babka**

No Report Submitted

**PR/Marketing Director Annual Report 2013-14 – Position VACANT**

No Report Submitted

## **Information Technology Director Annual Report 2013-14 – Brother Edward Zempich**

### ***What changes occurred on for this year***

- A brand new pc was set up in the language classrooms on the third floor.
- The website moved from godaddy.com domain to 1and1.com domain. All web domain names changed over. sokolspirit.org, sokolspirit.com and sokolspirit.net
- New cables and Wi-Fi connections were added into the language classrooms upstairs for better internet connection via Bob Barcal and Mark Shrofe.
- The old Acer PC was fixed and will be put in display glass before entering the gym was fixed via Bob Barcal.
- Multiple Users were taught how make changes to website, so the website can be updated more frequently.

### ***Upcoming Year***

For this upcoming year I will not be the IT Director, but monetizing the website to make online purchases is in the works. Also look for possible increases in wireless ranges to allow even more Wi-Fi access throughout the building. Making a server pc for the gym is also in the works in order to one master pc in which files and documents can be assessed by all that it pertains too. This will make it so there is less downtime in order to get necessary documents that may be needed at the time. Though I will not be the IT director, I will offer and help to whoever fills the role.

### ***Website Update That Occurred***

- The website was completely changed to a different service.
- By changing the domain providers we were able to allow multiple user updates to occur which makes keeping a website up to date easier.
- The entire website as a whole was changed completely.
- The website is now more users friendly and also more appealing to the public.
- With the change of domain also we can monetize the website and start selling various things and able to collect money for various events, fundraisers, service. Etc.
- The website can now be changed from any pc instead just one main computer as well.

Respectfully submitted,  
Bro. Edward Zempich  
IT Director

## **Educational Director Annual Report 2013-14 – Sister Meribeth Tooke**

**EDUCATIONAL DIRECTOR BYLAW** a.) The Educational Director coordinates and **supports the Fitness objective of Sokol Spirit** and is an **ex-officio member of the Education, Language, and Historical Committees**;

b.) The Educational Committee is **responsible for the Sokol education** of the adult members, juniors and children of Sokol Spirit. The committee is composed of the Educational Director of the Sokol Spirit, the first and second physical assistants, a historian and a secretary, a member of the Board of Instructors, and other assistants as may be needed. The Educational Director or an appointed representative represents the Educational Committee on the Board of Instructors (B.O.I.);

c.) The **Languages Committee** with the Educational Director as ex-officio member is responsible for the maintenance of the Czech Language School or any other language schools (i.e. English as a Second Language) business set-up. This includes hiring/covering/substitute teaching; scheduling; teacher content/syllabus and book procurement; recording teacher remunerations; and other activities such as publicity as necessary to maintain a healthy program. Record maintenance after the finish of a class year needs to be turned over to the Sokol Spirit Important Paper Files. All activities of the Languages Committee are subject to the approval at the next membership meeting;

d.) The **Historical Committee** is responsible for maintaining all historical archived records physical, electronic, or inventoried including the appropriate use of Czech, Slovak, and Sokol Spirit flags;

e.) The **Grant Committee** with the Educational Director as ex-officio member responsible for the exploration and writing of suggested grants and maintenance of the financial budget of a grant and the reporting structure keeping deadlines in mind; working with the board director administrating the grant, lending assistance where needed; giving a final report to the membership; becoming a member of the DONORS FORUM (a Chicago-based resource for networking and education, information and knowledge, and leadership and advocacy on behalf of philanthropy and nonprofits in Illinois. As a membership association of grant makers, nonprofits, and advisors, Donors Forum serves its constituents by promoting an effective and informed philanthropic and nonprofit sector.); and,

e.) All activities of these committees are subject to the approval of the next membership meeting.

**2013 Objectives:** 1.Create articles on nutrition/fitness for newsletter; 2. Become the lead for regular CPR and Red Cross Babysitting classes and offer to membership and the community; 3. Move Languages Committee to offering multiple Czech language, film and cultural classes; 4.

Write grants for Czech language classes. **Accomplishments/Problems:** 1. Received permission from responsablesports.com and created five articles for newsletter starting with the December, 2013 issue with an article on Parent-Coach Conversations. Sent twice to newsletter editor, none picked up...even developed an anagram, but did not send since nothing else was accepted; 2. Scheduled CPR class through the American Heart Association in January which was well attended with several people responding to letter to 49 local schools, libraries, preschools, and churches sent out over the president's signature (Will repeat this October) (no advertisement occurred) and contracted with the American Red Cross for an April 7-hour program for children 11-16 which has First-Aid and CPR as part of coursework. Sent community letter, no advertisement occurred, but had 7 children from St. John's School, LaGrange attend from their 5<sup>th</sup> grade class-none are Spirit members? (Will repeat next April); 3. Reorganized Czech Classes into smaller sessions without help of advertisement, readjusting each quarter and offering cultural classes instead of events. A handicraft class was organized but with just flyers and newsletter reoffered this December 13<sup>th</sup>. Foreign film series has been well attended and a small money maker. Working on e-language programming for future and have two different sources of grants. (There is a separate information sheet on this.) Hope we might have something this fall. Received several Czech language book donation, wrote this up for newsletter promising couple it would be in our September newsletter, but never carried; and 5. Learned to post to the website, but need to do better in updating.

**2014 Objective:** 1. Better advertisement of programming; 2. Better website updating; and establishing both a historical and grant committees as dictated by the by-laws.

### **OTHER ACTIVITY:**

1. Worked on better income for Rummage sales by adding "Consignments" to the spring sale for members only-sold both items. Will try fall with members only in fall and for outsiders in spring, 2015.
2. Created a small baby and "mom" class with progressive skill lists, lesson plans, with Sister Pavlina Dropka offering this on Thursday mornings structuring it a month at a time for 18 month (walking) to 3 years as a feed into the Tots program. Receiving approval on insurance delayed start to April. Will offer in June, then again in September.
3. Assisted with Audit and Seldon-Fox auditor questions. Moved from a more expensive full audit to a financial analysis this year.
4. Wrote letter for Illinois state sales exemption. Although turned down was encouraged to apply in a year.
5. Wrote letters regarding the Illinois Attorney General's request for proof of our name change for Adam's signature.
6. Attended every T. G. Masaryk Czech School, Cicero board meeting as a Spirit delegate, outgoing treasurer, and continue to be audit committee member.

## **Building Management Committee Director Annual Report 2013-14 – Bro. Mark Shrofe**

This past year was a busy year in terms of work to be done on our building, but with the hard work of the BMC we were able to check most items off the list. Over the past year the gym floor was sanded, re-stripped, and re-finished. The roof over the front part of the building was replaced. In the parking lot, the storm sewer needed to be rebuilt and the lot had to be patched. In an effort to save money a new company was hired to plow the lot. We replaced the old wooden chairs with new plastic ones. The old baseboard in the lower hall was falling off so we had it replaced with wood. The green carpet was removed from the columns and bar and the bar was refinished. We get water in the hall from time to time so we purchased a sealer that the custodian put along the building, which seems to be helping.

We lowered the rates for non-member rentals and it seems to be generating some interest. No matter what gets done and checked off the list it seems it is always growing. In this next year there are still projects to get done. There is a high spot in the gym floor that needs to be addressed and anchors for the new volleyball equipment installed. The gutters need to be re-worked and cleaned. Trees on the property need to be trimmed. We need new tables for the building. There are some radiators that have leaks that need to be repaired or replaced. We also have ductwork that needs to be repaired in the hall. Not to mention all the little things that need to be repaired, replaced, cleaned, or inspected throughout the year. None of these projects could have been started or finished without the help of the BMC members and unit members, and I thank you all.

Sincerely,

Mark Shrofe

BMC Chairperson

## **Board of Instructors Directors Annual Report 2013-14**

### **Bro. Howard Maskill & Sis. Kathleen Barcal**

#### **June/July**

**Parades:** We marched in the LaGrange Pet Parade on Saturday, June 1<sup>st</sup>. We had participants from our gymnastics class and wheel class performing along the parade route. We also marched in the Brookfield Fourth of July Parade. At both parades we distributed flyers about Sokol Spirit programs.

**Farmer's Market:** Members of the BOI (& unit) were present at a booth at the Brookfield Farmer's Market. We had the wheel there for attendees to try. We distributed information about Sokol Spirit programs and answered questions. We obtained new families/class members from the Farmer's Market.

**Milwaukee Sports Festival:** We had a group go to Milwaukee for the Sports Festival June 25 – 30<sup>th</sup>.

We had competitors in gymnastics, rhythmic, volleyball, basketball and calisthenics. Our unit had the largest representation from all the Sokols participating in the event.

#### **August/Sept. 2013**

We were present at the Farmer's Market through September.

**Registration:** held on Saturday, Sept. 14<sup>th</sup> during our Oktoberfest. We held it in the lower hall. Our program kicked off on Monday, Sept. 23<sup>rd</sup>.

#### **October 2013**

**Rhythmic Clinic:** This was held at Chicagoland and we had members from our girls, junior girls and women's class attend to go over the rhythmic skills and routines.

**Track & Field:** This event was held on Saturday, Oct. 12<sup>th</sup> at Sokol Tabor. We had participants from our boys, girls, juniors and adult classes. We had volunteers from our Unit help out at the event. **Halloween parties:** were held on 10/29. The juniors set up the haunted house in the lower hall.

#### **November 2013**

**Central District Annual meeting:** BOI meeting was held on Saturday, Nov 2nd. The Annual Meeting was held on Sunday, Nov. 3<sup>rd</sup> at Sokol Stickney and was attended by both Directors.

**Spaghetti dinner:** held on Saturday, Nov. 2<sup>nd</sup>. The event was coordinated by our Men's class with assistance from the Women's class and other BOI members and Unit members and our juniors.

**Adult Quiz Night:** held on Saturday, Nov. 16<sup>th</sup> being coordinated by Bob and Kathy Barcal. The juniors held a babysitting night as a fundraiser. The quiz night was a huge success!

**Volleyball:** The men played volleyball from Sept. 2013 – December 2013 with three teams. One of the teams was a combination of men and several junior boys. The junior girls' and women's volleyball tournament was held on Sunday, Nov. 17<sup>th</sup> at Spirit.

**Brookfield Zoo Trim a Tree:** Linda and Kathy worked on ornaments with the classes for the trim a tree event at the Brookfield Zoo. We decorated the tree on Saturday, Nov. 23<sup>rd</sup>. Our tree top was created by Bernie Babka. The juniors held a rake-a-thon on the same day and raked several of our member's lawns.

### **December 2013**

**Skills Day:** This event was held on Saturday, Dec. 7<sup>th</sup> at Spirit. Our boys, juniors and men participated at skills day.

**Rhythmic Competition & Skills Testing:** We had first class girls, second class girls, junior girls and women participate in this event on Sunday, Nov. 8<sup>th</sup> at Sokol Chicagoland. We had very good participation with many receiving ribbons and/or medals

### **January 2014**

We returned to Sokol classes on Monday, Jan. 13<sup>th</sup>. A little later than usual due to some remodeling in the gym.

**Central District held a Skills & Progressions Clinic:** Jan. 10<sup>th</sup> – 12<sup>th</sup> at Sokol Tabor. We had several kids attend the clinic and some who have attended for four or more years received a medal!

**Pancake breakfast:** Our men's class coordinated a successful pancake breakfast on Sunday, Jan. 26<sup>th</sup>. We had our juniors and women volunteer to work throughout the event.

### **February 2014**

**GIJO Meet** was held on Sunday, Feb. 2<sup>nd</sup>. This event was sponsored by the Central District. We had members volunteer to help at this event.

**Marching and Cal competition:** Central District event held at Lodge 306 on Saturday, Feb. 8<sup>th</sup>. We had the boys and girls from our unit participate in it.

### **March 2014**

**Annual exhibition** on Saturday, Mar. 15<sup>th</sup> with rehearsal on Friday, Mar. 14<sup>th</sup> at George Washington Middle School in Lyons. We had the after party back at the hall with the basket raffle, food, drink and music. A great time was had by all!

### **April 2014**

**GIJO** meet on Sunday, Apr. 6<sup>th</sup> at Naperville North High School.

**Central District Special Number competition** was held on Saturday, Apr. 12<sup>th</sup> at LTHS – North. Our first and second class girls brought home first place trophies and our juniors a second place trophy. All classes had terrific performances.

### **May 2014**

**American Sokol Fitness Challenge:** The American Sokol BOI sponsored a fitness challenge for all units. We had participation from our classes. Pins and medals were awarded to those individuals. **Artistic Gymnastics competitions** were held on separate weekends. The boys and men's competition was held on Saturday, May 9<sup>th</sup> at Spirit. There was one session. The girls and women's competition was held on Saturday, May 17<sup>th</sup> at LTHS-North. We had three sessions at LTHS. We had many volunteers who helped out at both locations by judging, score flashing or music.

**Sokol Day** was held this year on Sunday, May 18<sup>th</sup> at the Forest Preserve located at DesPlaines and 29<sup>th</sup>, Grove 1. All cal's were performed with the awards presentation afterwards. The weather was beautiful and everyone had a great time!

**Potluck Dinner:** The dinner was held on May 20<sup>th</sup> in the lower hall of Spirit. The time was moved back to 6:30 p.m. We had instructors, assistants, children and their families in attendance. Each instructor took a picture with their class after their awards presentation. This dinner is a nice way to end the Sokol year. We took early registration for the next Sokol year. We asked for \$100 down per child with the balance due before Sokol starts in September.

**La Grange Pet Parade** was on Saturday, 5/31. We had a nice group participate in the parade, marching, doing tumbling and wheel gymnastics. We passed out flyers to advertise our summer programs, Oktoberfest and registration.

## **Summer 2014**

Our unit annual meeting will be held on Wednesday, June 6<sup>th</sup>.

**Brookfield Fourth of July parade** will be on Friday 7/4.

**Summer Programs:** Summer Sokol will start on Thursday, June 5<sup>th</sup> and run through Aug. 21<sup>st</sup>, 7:30 – 9:30 p.m. The cost is \$50 per person and is being coordinated by Howie Maskill. A soccer program is being coordinated by Tony Lemont and will run for six weeks on Saturday mornings from Sat. July 12<sup>th</sup> – Aug. 16<sup>th</sup>(2 sessions). The cost is \$60 per child per session.

We will also have a spin program coordinated by Kathy Barcal. The program will be held on Saturdays, June 14<sup>th</sup> – July 19<sup>th</sup> (will also have one in August). The cost is \$60 per person. Baby and Me program is being coordinated by Meribeth and John Tooke and Pavlina Dropka. The program is set to run from June 5<sup>th</sup> – 26<sup>th</sup> 9 – 10:30 a.m.

**Instructor School:** We have two students from our junior class attending Instructor School in Cleveland June 29<sup>th</sup> – July 13<sup>th</sup>. They are Isabella Smith and Rachel Lemont.

**National Camp** will be held in July 27<sup>th</sup> – Aug. 3<sup>rd</sup>. At the time of this report, we do not have anyone attending the camp.

**Registration** for our Sokol classes will be held on Friday, Sept. 5<sup>th</sup> from 7 p.m. – 9 p.m. in the gym. We have increased our fees to include all individual competition fees.

## **GOALS/FOCUS:**

-Howie and Kathy have worked very well together for the last four years. This will be Kathy's last year after six years as Sokol Spirit's Women's Director. She will remain an active part of the BOI and the juniors as well as the unit in other capacities.

- Howie and Kathy have kept all lines of communication open with each other and our BOI. We use email, Facebook, phone calls and the district yahoo site to get information to everyone.

-We are attempting to find someone interested in being our Women's Director.

- We are also looking for an assistant to the Men's Director who can be mentored into the role.

-Instructor evaluations should be done by the directors. In order to begin the process the directors will discuss at the BOI meeting(s) how this will look.

-Encourage instructors to create lesson plans for their classes. We discussed trying to have similar formats for all the classes.

-For 2014-2015 we would like to see the instructors set goals. Directors can show their goals to the instructors in order to assist them with their goals.

-Increase participation in our gymnastic classes. The directors and instructors need to brainstorm to create ways to increase the numbers in our classes as well as our unit. Over the last year we have made efforts to increase our unit and class sizes. Our involvement, thanks to Cassie Croft, at the Farmer's Market in Brookfield helped recruit new class members across the board. Community/District events have been participated in throughout the year.

**NaZdar!**

Kathy Barcal  
Women's Director

Howie Maskill  
Men's Director

## **Membership Director Annual Report 2013–14 Sis. Dorothy Becker**

My main goal during this past year was to work with the financial secretary and the treasurer to correct and update the membership roster of the ASO, Central District, and Sokol Spirit's mailing list. This was important this year because of the ASO National Convention held in April. We did purge quite a few people who were associate members at one time, but who have not continued their membership.

I helped the financial secretary in the collection of dues by composing the cover letter as well as contacting several members via e-mail and personally.

I have begun compiling birthdates and e-mail addresses for all our members.

We have gotten closer to an accurate list, but there is still some fine tuning that needs to be done with the National and the Central District records. As of first quarter this year, we have 90 voting men and 168 voting women. We have 15 associate members.

During the year the following members have passed. Most were very influential in the administration of Sokol Slavsky, Sokol Berwyn, and Sokol Brookfield. They will be missed.

Bro. Frank Ludicky in September 2013—64 year member  
Sis. Anci Dusek in October 2013—68 year member  
Bro. Jerry Rabas in October 2013—13 year member  
Sis. Jackie Kourim in November 2013—54 year member  
Bro. Robert Baumruk in December 2013—26 year member  
Bro. Joseph Domansky in December 2013—71 year member  
Bro. Henry Kotynek in February 2014—43 year member  
Sis. Anne Svec in March 2014—67 year member  
Bro. Jerry Zitko Sr. in March 2014—45 year member

In May I hosted the membership dinner at Sokol Spirit. Approximately 80 people were in attendance. Thirty eight members received certificates. Pins were awarded to those members reaching 10-year, 25-year, and 40-year milestones. We had no 50-year members this year. Dinner was provided by our member Jennifer Keefe. For the 17<sup>th</sup> year, I again compiled a membership directory that was distributed at the membership dinner. I duplicated and stapled 125 copies of the directory, which turned out to be a good number.

At the membership dinner, we recognized one new member, Robert Zanio. There were no juniors who were moving up into the senior rank.

The unit and the BOI have help with membership social activities such as the Octoberfest, the Trivia Quiz night, various men and women social nights, and they will host the 10<sup>th</sup> anniversary Sokol Spirit Cruise in June. Our goal is to run fun activities to hopefully increase our membership.

Respectfully submitted,  
Dorothy Becker, Membership Chair



## **Financial Secretary Annual Report 2013-14 – Sis. Jennifer Keefe**

The most recently reported membership of Sokol Spirit has 91 Voting Men, 7 Non-voting Men, 168 Voting Women, and 8 Non-voting Women, for a total of 259 voting members and 15 non-voting members. Last year our membership at this time was 257 voting members and 26 non-voting members. You will see even with us purging members for non-payment of dues, and the unfortunate member deaths we have had this year, the membership has stayed close to what it was last year.

Collection of dues was somewhat better this year than last, and we only have 43 members who have not paid their dues this year. We have directly contacted those who we know to be active members who need to pay their dues, and hope to receive payment for these members. However, those who do not pay dues, will be dropped. Our gym can not afford to float members who have not paid dues any longer.

There has been much discussion of taking payment for dues online. This is something the gym continues to look into, however there are many factors that play into this. As we get more information we will continue to share it at the monthly meetings.

Please remember, our gym relies on its members to stay alive. If we aren't paying our dues, we are only cheating ourselves!

Respectfully Submitted,  
Sis. Jennifer Keefe  
Financial Secretary



### **Treasurer Annual Report 2013-14 – Bro. Robert Barcal**

Attached you will find the Income and Expense Statement for Sokol Spirit for the Operating Year ending May 31 2014.

This report is configured to give a financial portrait of our yearly operating activity, (Sep 2013 thru incorporates only ½ of the financial activity of each of two different operating years, (Jan thru May and Sep thru Dec).

As a result of this data, the Financial Planning committee is able to create an annual budget and review the excesses and shortfalls of our cash flow and make corrections as necessary.

This report is for management purposes only and due to the early date of Sokol Spirit's Annual Meeting, there will be a few small income and expense items as a result of the meeting that are not reflected, but will be included in updated reports as the annual data is reviewed by our Financial Committee.

In addition, Sokol Spirit continues to take advantage of technological advances in banking such as Online access, Bill Pay and Reconciliation to reduce our monthly costs and guarantee timely submission of payments.

Respectfully submitted,  
Robert Barcal  
Treasurer – Sokol Spirit

## Treasurer Annual Report 2013-14 – Bro. Robert Barcal

### ***Income Statement For the 2012-2013 Operating Year***

#### **REVENUES**

	Current Month	
Income - Class Fees	\$ 28,576.72	31.40
Czech Class Enrollment	3,249.33	3.57
Income - Unit Dues	14,140.01	15.54
Associate Member Dues	1,590.27	1.75
Income - Fundraiser	25,605.85	28.14
Income - Memorials	2,850.00	3.13
Income - Programs	1,438.00	1.58
Income - Donations	420.50	0.46
Income - BOD - Hall Rental	7,527.32	8.27
Security Bldg Rental	634.05	0.70
Income Beer Purchases	2,899.56	3.19
Income Competition Entry Fees	374.00	0.41
Merchandise Sales/Spirit Gear	173.00	0.19
Investment Income	1,500.00	1.65
Miscellaneous Income	20.00	0.02
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Total Revenues	90,998.61	100.00
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Cost of Sales		
Cost of Sales	1,913.64	2.10
Cost of Sales-Freight	34.29	0.04
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Total Cost of Sales	1,947.93	2.14
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Gross Profit	89,050.68	97.86

#### **EXPENSES**

Fundraiser Expenses	9,239.92	10.15
Security Services	200.00	0.22
Bank Charges	34.90	0.04
Insurance General Liability	8,771.00	9.64
Insurance Sports Liability	1,116.00	1.23
Insurance - Workmen's Comp	1,822.00	2.00
Insurance - Officers Liability	592.00	0.65
Insurance Liquor Liability	996.00	1.09
Programs Activities	782.63	0.86

Gym Equipment	273.97	0.34
Education and Training	246.20	0.30
Postage and Office Expense	1,440.55	1.77
Credit Card Fees	412.68	0.51
Maintenance - Services	480.75	0.59
Newsletter Expenses	591.17	0.73
Printing Expense	1,185.50	1.46
Party & Entertainment Expense	1,200.00	1.48
Advertising / PR / Marketing	3,223.84	3.97
Membership Fees Other Org	90.00	0.11
Conferences Expense	205.00	0.25
Closed 2012 - Advertising	707.39	0.87
Donations - Goodwill	344.00	0.42
Payroll Tax Expense	2,348.26	2.89
Sales Taxes Paid Out	96.00	0.12
Dues Payable	13,837.75	17.02
Delegate Fees Payable	70.00	0.09
Gymnastic Instructors Payroll	7,401.00	9.10
Czech Class Instructor Payroll	3,340.00	4.11
Payroll Expense - Other	4,276.00	5.26
Payroll - Commission	1,125.00	1.38
Programs Instructor Payroll	1,000.00	1.23
Other Expense	<u>(25.00)</u>	(0.03)
Total Expenses	<u>79,786.73</u>	98.15
Net Income	<u>\$ 706.57</u>	0.87



## **Secretary Annual Report 2013-14 – Sister Cassie Croft**

As the new Corresponding Secretary for the unit I've attended and taken detailed, narrative style minutes for the meetings. These can be found on our website as well as printed out at the gym. I've also taken notes for reference from all executive board meetings to keep track of members' and officers' action items. If I was unable to attend a meeting, I diligently worked to ensure that a substitute was reserved and provided that substitute with the paperwork needed to take minutes and present correspondence to the membership. I've also continued to take on much of the PR/Marketing duties of the unit since one was not elected to the executive board last year.

In continuing this position for another year, I plan to continue to create a detailed account of what we discuss at the unit level. I plan to also continue to be the liaison between Spirit and the various organizations we provide donations to by creating ads and artwork for program books and fundraisers and deliver them accordingly.

Respectfully Submitted,  
Sis. Cassie Croft  
Secretary

## **1<sup>st</sup> & 2<sup>nd</sup> Vice President Annual Report 2013-14 – Sister Lauren Wilt**

Over the past year we have had many successful fundraising and social events in the last year. With our continued push to improve our programs and building we have seen movement forward, however as always there is room to grow in the coming year.

Socially, it is obvious that we have one of the closest knit memberships in the entire area. This year our President Bro. Adam Wilt challenged our members to not only participate in activities for our gym but also in those activities that were held by other gyms in our area. I am pleased to say there were many among us who rose to the challenge and made a strong showing at activities throughout the Central District. Within our unit we held a fun Christmas and Membership dinner where everyone was invited to come together for a night of memories and great food! Additionally, we had a wonderful Exhibition after party where families were able to come and celebrate a successful year with music, dancing and some wonderful Czech Food.

Please find the fundraisers listed below held by our membership this year. The earnings and expenses for these were presented at the Unit meetings and can be found in the financial reports. Please contact me with any questions or concerns.

### **Fundraisers by Month:**

September 14, 2013 - Oktoberfest  
October 1-5, 2013 - Rummage Sale  
November 2, 2013 - Spaghetti Dinner  
November 16, 2013 - Quiz Night & Jr. Babysitting  
January 25, 2014 - Pancake Breakfast  
April 2-5, 2014 - Rummage Sale  
May 3, 2013 - Quiz Night & Jr. Babysitting

### **Goals for future:**

- Fundraiser planning, execution, and reporting
  - Compile list of who has chaired each event in the past along with a file for all the work done
  - Try to set (confirm) who will chair each event and event date(s) at the beginning of the year
  - Schedule one face-to-face planning meeting each half of the year with all of the event chairs
  - Require regular updates directly from fundraiser event chairmen during the planning stages
  - Have final reports submitted to the 2<sup>nd</sup> VP and financials to Treasurer prior to the next unit meeting following the event.
- Other funding
  - Research additional means of income (grants, donations, event sponsors)
  - Seek info about exhibition, share ideas for increased profit success
  - Learn a bit more about 'leases' and building usage in an effort to help generate income

Respectfully Submitted,

Sis. Lauren Wilt

1<sup>st</sup> & 2<sup>nd</sup> Vice President

## **President Annual Report 2013-14 – Brother Adam Wilt**

Over the past four years I have had the great privilege and honor of serving as your President. This is a responsibility that I have never taken lightly. This role has provided me with a unique opportunity to work with and to learn from our many talented and dedicated members. I am grateful to our the Executive Board Members, Instructors, Committee Members, Delegates and at large Members who have made this experience so fulfilling for me.

During the past year we have continued to expand our program offerings and increase our presence in the community. At the beginning of our year our Executive Board held our Annual Planning retreat to prioritize these goals for the Unit.

- Improving Financial Security
- Continue to engage the community
- Increase the accessibility and inclusiveness of Sokol Spirit

Financial security and responsibility are essential to the longevity of our organization. This priority is not a one-time act but rather an ongoing process that will require constant review of our finances, adherence to an annual budget and prioritization of plans that will foster growth. The Annual Budget that we approved in February 2014 was a good start but we must monitor and adhere to this plan and moving forward. We also must expand our revenue streams to include major gifts/planned giving, additional grants and program revenue.

The process of engaging the community and increasing our accessibility/inclusiveness are interconnected. We have made great efforts to increase our visibility in the community through the Brookfield Farmers Market, utilization of the sign on our building, improvement of our website and new program offerings. As we move forward we will need to continue seeking new creative ways to engage the community.

There are many competitors offering programs comparable to those offered by Sokol Spirit. In order to attract new members/participant we will need to expand our offerings and establish our niche. The friends and family atmosphere of our organization makes us unique in the community. We are one of the few local organizations that provides opportunities for all ages, but we must remember to adapt these opportunities to the relevant interests and needs. One-time events (i.e. Babysitters training) and monthly programs are needed to bring people into our building and will provide a forum to share our opportunities with the public. We need attract those seeking opportunities in an environment that fosters friendships and family values and we must continue to provide this environment.

The slow and steady growth of our Wheel Gymnastics program is a great example of an investment that takes time to cultivate. This program is now expanding to include a partnership with the Recreation Department of Villa Park. This serves as a model of the potential for our future programs. The exploration of expanding the reach of our educational programs (i.e. online) is another potential niche that will need the investment of our resources to realize growth. Our approach must continue to be realistic with sound planning and persistence. Not all new programs will realize success but our approach must be include commitment of our members and of the resources needed for success.

During our first ten years as Sokol Spirit, we have established a strong foundation to be an efficiently operating non-profit organization. This is an ongoing effort but the frame work is in place. We are one of the only Sokol Units in the country to have an annual budget, an Executive Board Goal Setting Retreat and Officer Job Descriptions. These may seems to be standard practices for an effective organization but yet they are efforts that show our Unit to be a leader among American Sokol Units. Let's continue to lead the way to success!

Thank you for the honor of serving as your President.  
NAZDAR! Bro. Adam Wilt, President